

**Park District of Franklin Park
Board of Park Commissioners
Regular Meeting
Tuesday, October 25, 2016; Community Center
MINUTES**

Call to Order at 7:00 p.m.

President O'Connell called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, Susan E. O'Connell, Gilbert Hagerstrom and Joseph E. Zinga.

Also Present: Joseph D. Modrich, Director of Parks & Recreation; Maria Laskowski, Human Resources Manager; Stephanie Bersani, Superintendent of Finance & Technology; Jackie Iovinelli, Superintendent of Recreation; JoAnne Donoulis, North Park Manager; Crystal Gromala, Communications & Marketing Manager; Kevin Meyers, Ice Arena Manager; Nathan Wick, Superintendent of Parks and Thomas Hoffman, Attorney.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions were made to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated September 27, 2016

Motion #1 by Commissioner Vonesh, second by Commissioner White to approve the Regular Board Meeting Minutes dated September 27, 2016.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O'Connell, yes; Hagerstrom, yes; Zinga, yes.
Motion carried.

Presentation / Approval of Manual Bill Listing dated September, 2016 in the amount of \$180,973.31

Motion #2 by Commissioner Zinga, second by Commissioner Hagerstrom to approve the September, 2016 Manual Bill Listing in the amount of \$180,973.31.

Manual Bill Listings were reviewed.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Hagerstrom, yes; Zinga, yes; Vonesh, yes.
Motion carried.

Presentation / Approval of System Bill Listing dated October, 2016 in the amount of \$102,049.85

Motion #3 by Commissioner White, second by Commissioner Vonesh to approve the October, 2016 System Bill Listing in the amount of \$102,049.85.

System Bill Listings were reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Hagerstrom, yes; Zinga, yes; Vonesh, yes; White, yes.
Motion carried.

Correspondence

No correspondence.

Reports of Officers and Commissioners

Commissioner Zinga commented that he noticed that they are finally working on Maple Park. Director Modrich stated it's been slow.

Commissioner O'Connell thanked everyone who worked hard on Fall Fest Parade and Pumpkinfest.

Bond Sale Presentation by David Phillips from Speer Financial, Inc.

David Phillips from Speer Financial, Inc. presented the bid results to the Board.

Motion #4 by Commissioner White, second by Commissioner Hagerstrom to accept the bid from Park Ridge Community Bank in the amount of \$985,490 with a 1.23% Net Interest Rate for the General Obligation Limited Tax Bond Series 2016.

Roll Call Vote: Commissioners Hagerstrom, yes; Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes. Motion carried.

Mr. David thanked Superintendent Bersani for her help on gathering information.

Motion #5 by Commissioner Hagerstrom, second by Commissioner Zinga to adopt Ordinance #16-17-7/O, an Ordinance Providing for the Issue of \$985,490 General Obligation Limited Tax Park Bonds, Series 2016, of the Park District of Franklin Park, Cook County, Illinois, for the Building, Maintaining, Improving and Protecting of Land Purchased or Condemned for Parks and the Existing Land and Facilities of the District, and for the Payment of Costs of Issuance, Providing for the Levy of a Direct Annual Tax to Pay the Principal and Interest on said Bonds, and Authorizing the Sale of the Bonds to the Park Ridge Community Bank, Park Ridge, Illinois.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes; Hagerstrom, yes. Motion carried.

Recess for Public Comment at 7:17 p.m.

President O'Connell recessed for Public Comment at 7:17 p.m.

No public comment.

Reconvene at 7:18 p.m.

President O'Connell reconvened at 7:18 p.m.

Staff Reports:*Director*

Director Modrich updated the Board on the findings of the water bill for Championship Park. It has been found that there is a leak. Monday morning plumber will be out to dig out area. Superintendent Wick explained where he believes the break is. Director Modrich will meet with Village to discuss putting safeguards in place that will red flag water usage when shut down.

Marketing & Communications Manager

Manager Gromala reported that the Winter / Spring Brochure is at the Designer and she is working on Winter marketing items.

Manager Gromala reported that the Website is up and running and she had the initial phone training on Monday. She learned basic editing skills. President O'Connell went on website and it looks really cool.

Superintendent of Finance

Superintendent Bersani reported that the Merchant Processing Application was sent to Vantiff today after legal review. We should be up and running by November 1.

She received the CAFR today and Audit. Dan from Sikich will be at the November Board Meeting.

Superintendent of Recreation

Superintendent Iovinelli reported that programs are underway. A chart with Dance Classes numbers was included in the Monthly Report showing improving numbers.

Met with Tim Lenac for final review, but pretty much finished. We are at 96%, so we are still accredited.

Commissioner Vonesh congratulated Superintendent Iovinelli for receiving her CPRP.

Ice Arena Manager

Manager Meyers reported that Skating Instructors participated at ISI at Niles.

Everyone getting ready for Holiday Ice Show and Skary Skate is coming up.

Manager Meyers recapped upcoming events. Fence under construction.

Fire Alarm went off today at the Ice Arena. The stove tripped the smoke detector.

North Park Manager

Manager Donoulis recapped Sports Arena rentals. Fitness classes are running well with excellent instructors.

Superintendent of Parks

Superintendent Wick thanked Vito and the staff for covering for him while on vacation. They did a great job. Staff has been busy getting Parks wrapped up for Winter.

Damaged slide arrived, waiting to hear lead time on replacement. Expressed concern with the company of how items arrived.

Unfinished Business

Affordable Care Act (ACA)

Director Modrich reported a lot of news lately on rate increases. Has a call in to Jim Patrician and will include update in weekly report.

Maple Park

Director Modrich reported a meeting is scheduled for tomorrow morning. We still haven't gotten a schedule yet. We will determine tomorrow what the status is.

North Park Emergency Center

Nothing new to report.

Community Center Renovations

Berdusis will have updates tomorrow for the front desk area, ADA accessibility in office and updated drawings for the new locker room area at the Ice Arena.

3701 Sunset Property

Proposals were sought to stabilize the property. There no issues with contaminates. Still a lot of trees to remove weather contingent.

Quite a bid of encroachment on south lot line. After we clean up trees we will sit down and meet with them.

Personnel Policy Updates

TABLED - Motion #6 I move to approve the Proposed Personnel Policy revisions as presented by staff, with corrections as noted.

A discussion was held regarding Phone Use Policy. The Board would like the policy revisited and will review at November Board Meeting.

New Business:

Truth-in-Taxation Resolution #16-17-2/R

Motion #7 by Commissioner Hagerstrom, second by Commissioner Vonesh to adopt Resolution #16-17-2/R, a Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Park District of Franklin Park for the Levy Year 2016.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O'Connell, yes; Hagerstrom, yes; Zinga, yes. Motion carried.

East Leyden Project / Preschool Partnership

Would like to present the concept to the Board at the November Board Meeting.

Suggested Motions:

No suggested motions.

Required Signatures

Manager Laskowski received required signatures.

Adjourn at 8:03 p.m.

Motion #10 by Commissioner Vonesh, second by Commissioner Hagerstrom to adjourn at 8:03 p.m.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Hagerstrom, yes; Zinga, yes; Vonesh, yes. Motion carried.

Joseph E. Zinga, Secretary