

**Park District of Franklin Park
Board of Park Commissioners
Regular Meeting
Tuesday, December 19, 2017; 7:00 p.m.
Community Center
MINUTES**

Call to Order

President White called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners Susan E. O'Connell, Mark K. White, Gilbert Hagerstrom, Michael Vonesh and Joseph E. Zinga.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Jackie Iovinelli, Superintendent of Recreation; Joanne Donoulis, North Park Manager; Kevin Meyers, Ice Arena Manager; Nathan Wick, Superintendent of Parks; Crystal Gromala, Communications and Marketing Manager; Thomas Hoffman, Attorney; and Maria Laskowski, Human Resources Manager.

Absent: Stephanie Bersani, Superintendent of Finance & Technology.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated November 28, 2017

Motion #1 by Commissioner Hagerstrom, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated November 28, 2017.

Roll Call Vote: Commissioners Hagerstrom, yes; White, yes; O'Connell, yes; Zinga, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated November, 2017 in the amount of \$244,079

Motion #2 by Commissioner Vonesh, second by Commissioner Hagerstrom to approve the November, 2017 Manual Bill Listing in the amount of \$244,079.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes; Vonesh, yes; Hagerstrom, yes. Motion carried.

Presentation / Approval of System Bill Listing dated December, 2017 in the amount of \$59,825.06

Motion #3 by Commissioner O'Connell, second by Commissioner Zinga to approve the December, 2017 System Bill Listing in the amount of \$59,825.06.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; Vonesh, yes; Hagerstrom, yes; White, yes. Motion carried.

Correspondence

No correspondence was received.

Reports of Officers and Commissioners

Commissioner Vonesh wished everyone Happy Holidays and commented the Holiday Party was very nice. Commissioner Vonesh congratulated staff on a great year.

Commissioner Hagerstrom also commented that the Holiday Party was very nice.

Commissioner Zinga also enjoyed the Holiday Party.

President White wished everyone a Merry Christmas and Happy New Year.

Recess for Public Comment at 7:12 p.m.

President White recessed for Public Comment at 7:12 p.m.

There was no public comment.

Reconvene at 7:13 p.m.

President White reconvened Public Comment at 7:13 p.m.

Staff Reports:

Director

Items to be discussed are on the Agenda later.

Superintendent of Recreation

Superintendent Iovinelli reported that all three Polar Express's are done. We had 449 participants this year. Staff will be evaluating and reconfiguring fee structure for next year. We will submit request for dates and times to Metra on January 1.

Superintendent Iovinelli reported that Santa visits your home is tomorrow night.

Fall Programs are coming to an end, and Winter programs will begin.

Staff is excited that we received an award for Street Dance. Manager Gromala will explain in her report.

Superintendent of Finance & Technology

Nothing to add.

Ice Arena Manager

Manager Meyers reported that the Holiday Ice Show attendance was very good this year. Staff is working on Special Needs Competition, and getting ready for Spring League. Assistant Manager Monroe is being trained on software.

North Park Manager

Manager Donoulis had a celebration of life event that was out of the ordinary and very nice.

Superintendent of Parks

Superintendent Wick reported that staff has switched from taking care of leaves to taking care of snow. Cutting down grasses and perennials.

Parks Staff is utilizing vacation time that needs to be used before end of the year. Staff is gearing up for building maintenance, cleaning and painting.

Marketing & Communications Manager

Manager Gromala reported that we applied for the Agency Showcase for the Street Dance and we won. The award will be announced at the Conference and will be included in the slideshow at the Luncheon.

Draft one of Recreations Newsletter is here and staff is reviewing.

WSSRA

Director Modrich reported that WSSRA approved their budget for next year and their sexual harassment policy.

Director Birko will attend our January Board Meeting to present her annual report.

Unfinished Business

Maple Park

Director Modrich reported that we are working with Sikich for the audit to be submitted to Springfield.

Community Center Renovations

Staff will be meeting with architects beginning of January to review plans. A discussion was held.

Ice Arena Renovations

Director Modrich is working on the terrazzo floor design. He has had Assistant Manager Monroe look at the locker room renovation plans due to his experience with Women's Hockey.

9558 Schiller Boulevard

The Parks staff have the park ready for the winter. A low fence and burlap was installed to protect the soil. The grass will be planted in the Spring.

New Business:

Personnel Policy – Non-Discrimination and Anti-Harassment Policy

Attorney Hoffman reviewed the proposed required changes to the Non-Discrimination and Anti-Harassment Policy.

Motion #5 by Commissioner O'Connell, second by Commissioner Hagerstrom to approve the proposed revisions to the Non-Discrimination and Anti-Harassment Policy as presented by staff.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; Hagerstrom, yes; White, yes; O'Connell, yes. Motion carried.

Motion #5 by Commissioner O'Connell, second by Commissioner Hagerstrom to approve Ordinance #17-18-6/O, an Ordinance Amending and Restating the Sexual Harassment Policy of the Park District of Franklin Park for the Purpose of Achieving Compliance with P.A. 100-0554.

Roll Call Vote: Commissioners Vonesh, yes; Hagerstrom, yes; White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Tax Levy Ordinance #17-18-5/O

Motion #6 by Commissioner Zinga, second by Commissioner O'Connell to adopt Ordinance #17-18-5/O, an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018.

Roll Call Vote: Commissioners Hagerstrom, yes; White, yes; O'Connell, yes; Zinga, yes; Vonesh, yes. Motion carried.

WSSRA Representatives Appointments

Motion #7 by Commissioner Vonesh, second by Commissioner Zinga to appointment Joseph D. Modrich as the Regular Representative, and Jackie L. Iovinelli as the alternate to the WSSRA Board of Directors for the Park District of Franklin Park for 2018.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes; Vonesh, yes; Hagerstrom, yes. Motion carried.

Suggested Motions:

There were no Suggested Motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Land Acquisition 2(c)5, Personnel 2(c)1 and Pending Litigation 2(c)2

Motion #7 by Commissioner O'Connell, second by Commissioner Hagerstrom to enter into Closed Session at p.m. to discuss Land Acquisition 2(c)5, Personnel 2(c)1 and Pending Litigation 2(c)2.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; Vonesh, yes; Hagerstrom, yes; White, yes; Motion carried.

Rise Out of Closed Session

Motion #8 by Commissioner Hagerstrom, second by Commissioner Zinga to rise out of Closed Session at 8:08 p.m.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; Hagerstrom, yes; White, yes; O'Connell, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

The Board approved full-time staff vacation day carry overs as presented by staff.

Adjourn at 8:10 p.m.

Motion #9 by Commissioner Zinga, second by Commissioner O'Connell to adjourn at 8:10 p.m.

Roll Call Vote: Commissioners Vonesh, yes; Hagerstrom, yes; White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Gilbert Hagerstrom, Secretary