

**Park District of Franklin Park
Board of Park Commissioners
Special Board Meeting
Tuesday, September 25, 2018; 7:00 p.m.
Centre at North Park, 10040 Addison Avenue, Franklin Park, Illinois
MINUTES**

Call to Order at 7:04 p.m.

President Zinga called the meeting to order at 7:04 p.m.

Roll Call

Physically Present: Commissioners Susan E. O'Connell, Gilbert Hagerstrom, and Joseph E. Zinga.

Absent: Commissioners Mark K. White and Michael Vonesh.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Daniel LoCascio, Superintendent of Recreation; Joanne Donoulis, North Park Manager; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Tim Monroe, Ice Arena Assistant Manager; Maria Laskowski, Human Resources Manager; Daniel LoCascio, Program & Facility Manager and Thomas Hoffman, Attorney.

Absent: Kevin Meyers, Ice Arena Manager.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

Director Modrich added Orch's Pro Shop Insurance Question to the Agenda.

Public Hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,025,000 General Obligation Limited Tax Park Bonds for the building, maintaining, improving and protecting of land purchased or condemned for parks and the existing land and facilities of the District and for the payment of costs of issuance

President Zinga called for the Public Hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,025,000 General Obligation Limited Tax Park Bonds for the building, maintaining, improving and protecting of land purchased or condemned for parks and the existing land and facilities of the District and for the payment of costs of issuance at 7:05 p.m.

President Zinga asked for written or oral comments from the Commissioners. There were none.

President Zinga asked for written or oral comments from the public. There were none.

President Zinga asked for additional comments from the public. There were none.

President Zinga asked for a motion to finally adjourn the Public Hearing.

Motion #1 by Commissioner Hagerstrom, second by Commissioner O'Connell to finally adjourn the Bond Issuance Notification Act (BINA) Public Hearing at 7:06 p.m.

Acting Secretary O'Connell called the Roll

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Hagerstrom, yes. Motion carried.

President Zinga declared the hearing finally adjourned.

Presentation / Approval of the Regular Board Meeting Minutes dated August 28, 2018

Motion #2 by Commissioner O'Connell, second by Commissioner Hagerstrom to approve the Regular Board Meeting Minutes dated August 28, 2018.

Roll Call Vote: Commissioners Hagerstrom, yes; Zinga, yes; O'Connell, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated August, 2018 in the amount of \$404,154.36

Motion #3 by Commissioner Hagerstrom, second by Commissioner O'Connell to approve the August, 2018 Manual Bill Listing in the amount of \$404,154.36.

The Manual Bill Listing was reviewed. A discussion was held on the water bill for Championship Park. Superintendent Wick continues to monitor the water meters.

Roll Call Vote: Commissioners O'Connell, yes; Hagerstrom, yes; Zinga, yes. Motion carried.

Presentation / Approval of System Bill Listing dated September, 2018 in the amount of \$153,271.74

Motion #4 by Commissioner O'Connell, second by Commissioner Hagerstrom to approve the September, 2018 System Bill Listing in the amount of \$153,271.74.

The System Bill Listing was reviewed. The refunds issued for Playschool / Tot School were due to the parents not liking the fact that the kids needed to be taken outside to use the restrooms.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Hagerstrom, yes. Motion carried.

Correspondence

Thank you card from Jackie Iovinelli.

Reports of Officers and Commissioners

There were no reports of Officers and Commissioners.

Recess for Public Comment at 7:22 p.m.

President Zinga recessed the meeting for Public Comment at 7:22 p.m.

There were no Public Comments made.

Reconvene at 7:23 p.m.

President Zinga reconvened the meeting at 7:23 p.m.

Staff Report

Director

A discussion was held regarding an electronic warning system that was put in place in the lower level of the Community Center to prevent future water flooding from the rest rooms.

Director Modrich reported that NRPA will give us access to all of the sessions taped / recorded on their website.

Ice Arena Manager

Assistant Manager Monroe reported that the Ice Arena is up and running and everything is in good shape. The building looks great. Skating School is doing great. Anne Raucci is very hands on with the program.

North Park Manager

Manager Donoulis reported that the Exhibit Hall rentals begin from 6-9:00 p.m. Gazebo Weddings all worked out, with more booked for October.

Superintendent of Parks

Superintendent Wick reported that staff is getting things wrapped up and ready for Winter. Due to the rain the grass continues to grow. Staff is getting ready for the Parade and Pumpkinfest. The Pool on Pacific is closed with a few water lines that need to be winterized.

Marketing & Communication Manager

Director Modrich reported that we will be advertising for the position.

Superintendent of Finance & Technology

Superintendent Bersani is wrapping remaining items up for the Audit. She continues to keep up with Payroll payouts.

Superintendent of Recreation

Superintendent LoCascio reported that it has been a couple of busy weeks / month with lots of help from his co-workers. Jen Costa has been a great help with the Parade. Cindy Indurante has been helpful with processing Purchase Orders. Stephanie and Maria have helped him with bring on new staff. Nathan Wick has been great with helping with rentals. Now that programs are up and running and everything is in motion, we will begin to look at the numbers. We have brought on two new staff members with great ideas. They will attend the October Board Meeting to meet the Commissioners. Superintendent LoCascio thanked the Board for their support.

WSSRA

Director Modrich reported that WSSRA will be starting to work on their Budget.

Unfinished Business

Community Center Renovations

Motion #5 by Commissioner Hagerstrom, second by Commissioner O'Connell to approve Pay Request #4 from RoMAAS, Inc. for the Community Center Renovation in the amount of \$184,387 as recommended by ARC and Staff, leaving a balance with retainage of \$691,378.60.

A discussion was held.

Roll Call Vote: Commissioners Hagerstrom, yes; Zinga, yes; O'Connell, yes. Motion carried.

Motion #6 by Commissioner O'Connell, second by Commissioner Hagerstrom to approve that the Director be authorized to make the following determination ("the determination") in writing that the operable windows and automated controls for the existing boiler in conjunction with all other HVAC and facility automation systems Change Orders #007 and #013 be approved in the amounts of \$4,571 and \$9,930 to supply labor, material and services.

It is hereby determined that such Change Order is in the best interests of the Park District of Franklin Park consistent with the provisions of 720 ILCS 5/33-E-9 and further moved, that after such written determination is made, said change order shall be executed on behalf of, and delivered by, the Park District by its Director."

A discussion was held regarding some of the communication issues that have taken place with the Architect and the Contractors.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Hagerstrom, yes. Motion carried.

Ice Arena Renovations

Motion #7 by Commissioner Hagerstrom, second by Commissioner O'Connell to approve Pay Request #4 from Bee Liner for the Ice Arena Locker Rooms in the amount of \$62,492.82 as recommended by ARC and Staff, leaving a balance with retainage of \$93,389.98.

Roll Call Vote: Commissioners O'Connell, yes; Hagerstrom, yes; Zinga, yes. Motion carried.

Ice Arena Fire Update

Director Modrich reported that the building is back in great shape. The south wall is currently the big item. PDRMA has approved 10% of the cost of the wall for the architects to draft plans.

Fitness Center

Director Modrich stated that Commissioner White requested this be kept on the Agenda. Superintendent LoCascio reported that fans were put in the Fitness Center, and new equipment is in the Budget.

New Business:

October 23, 2018 Regular Monthly Board Meeting Location

Motion #8 by Commissioner O'Connell, second by Commissioner Hagerstrom to change the location of the October 23, 2018 Regular Board Meeting from the Community Center to the Centre at North Park.

Roll Call Vote: Commissioners O'Connell, yes; Hagerstrom, yes; Zinga, yes. Motion carried.

Ordinance #18-19-3/O

Motion #9 by Commissioner Hagerstrom, second by Commissioner O'Connell to adopt Ordinance #18-19-3/O, an Ordinance Authorizing and Directing the Sale of Certain Used Property.

Roll Call Vote: Commissioners Hagerstrom, yes; Zinga, yes; O'Connell, yes. Motion carried.

Personal Lift Platform

Motion #10 by Commissioner O'Connell, second by Commissioner Hagerstrom to authorize to purchase a JLG 30 AM-DC Personal Lift Platform from National Lift Truck at a cost not to exceed \$8,750.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Hagerstrom, yes. Motion carried.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Land Acquisition 2(c)5, Personnel 2(c)1 and Pending Litigation 2(c)2.

Motion #11 by Commissioner O'Connell, second by Commissioner Hagerstrom to enter into Closed Session at 8:13 p.m. to discuss Land Acquisition 2(c)5, Personnel 2(c)1 and Pending Litigation 2(c)2.

Roll Call Vote: Commissioners O'Connell, yes; Hagerstrom, yes; Zinga, yes. Motion carried.

Rise Out of Closed Session

Motion #12 by Commissioner Hagerstrom, second by Commissioner O'Connell to rise out of Closed Session at 9:06 p.m.

Roll Call Vote: Commissioners Hagerstrom, yes; Zinga, yes; O'Connell, yes. Motion carried.

Ice Arena Restoration Reimbursement

A discussion was held regarding a request from the Orchard Family about possible assistance in paying the insurance deductible (\$500) they are being charged for Pro Shop Restoration due to the July 4 fire event. A number of options pro and con were considered. The Board authorized Director Modrich to offer a full reduction of the deductible amount via monthly rent or a reduction upon renewal of their new lease, as a gesture of good will between a Landlord and Tennant.

Adjourn at 9:43 p.m.

Motion #13 by Commissioner O'Connell, second by Commissioner Hagerstrom to adjourn at 9:43 p.m.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Hagerstrom, yes. Motion carried.

Michael A. Vonesh, Secretary