

**Park District of Franklin Park  
Board of Park Commissioners  
Regular Monthly Board Meeting  
Tuesday, December 15, 2020; 7:00 p.m.  
Centre at North Park  
10040 Addison Street, Franklin Park, Illinois 60131 and Remote Locations  
The public may only attend remotely and not in-person.  
Zoom Meeting Link: <https://us02web.zoom.us/j/5238117943>  
Meeting ID: 523 811 7943  
Dial by your location  
+13126266799,,5238117943# US (CHICAGO)**

**MINUTES**

**Call to Order at 7:05 p.m.**

President O'Connell called the meeting to order at 7:05 p.m.

**Roll Call**

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, Susan E. O'Connell, AnneMarie Casas and Joseph E .Zinga.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager and Steven Selimos, North Park Manager.

Virtually Present: Thomas Hoffman, Attorney; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; Marco Galassini, Marketing & Communications Manager, Jennifer Costa, Parks Services Assistant, Robert Broda, Ice Arena Supervisor and Brian LeFevre from Sikich.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions, Corrections and Deletions to the Agenda**

There were no additions, corrections or deletions to the Agenda.

**Presentation / Approval of the Regular Board Meeting Minutes dated November 24, 2020**

Motion #3 by Commissioner Vonesh, second by Commissioner White to approve the Regular Board Meeting Minutes dated November 24, 2020.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O'Connell, yes; Casas, yes; Zinga, yes. Motion carried.

**Presentation / Approval of Manual Bill Listing dated November, 2020 in the amount of \$93,058.89**

Motion #4 by Commissioner Casas, second by Commissioner White to approve the October, 2020 Manual Bill Listing in the amount of \$93,058.89.

Manual Bill Listings were reviewed.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Casas, yes; Zinga, yes; Vonesh, yes. Motion carried.

**Presentation / Approval of System Bill Listing dated December, 2020 in the amount of \$34,795.58**  
Motion #5 by Commissioner White, second by Commissioner Vonesh to approve the December, 2020 System Bill Listing in the amount of \$34,795.58.

System Bill Listings were reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Casas, yes; Zinga, yes; Vonesh, yes; White, yes. Motion carried.

### **Correspondence**

Thank you card from School District 84 PTA for donations of Fitness Center passes.

### **Reports of Officers and Commissioners**

Commissioner Casas thanked the staff for the Santa Visits. The kids all loved the visit from Santa, not even the rain kept Santa away.

Commissioner Casas thanked Director Modrich, Skating School Director Raucci and Manager Meyers for coming up with a plan to keep the Ice Arena open and safe. The skaters are making great use of the ice time.

School District 84 has gone fully remote. Commissioner Casas is glad that we are still offering the Remote Learning for the community.

Commissioner Casas thanked the staff for a job well done all year being creative and finding new ways to support our residents.

She congratulated Robert Broda on his Retirement and thanked him for all his work at the Ice Arena.

Commissioner Zinga thanked the staff for a job well done during a tough year. He wished everyone Happy Holidays and congratulated Robert Broda on his Retirement.

### **2019-2020 Comprehensive Annual Financial Report Presented by Brian LeFevre from Sikich.**

Brian LeFevre from Sikich thanked the Board for the opportunity to present the 2019-2020 Annual Financial Report. Brian reviewed the Financial Report with the Board.

### **Recess for Public Comment at 7:25 p.m.**

President O'Connell recessed for Public Comment at 7:25 p.m.

Director Modrich presented the Staff Appreciation Slideshow compiled by Manager Galassini.

Robert Broda, Ice Arena Supervisor thanked the Board for a wonderful employment experience over the past seventeen years. He is very appreciative. The Board thanked Bob for his years of service and wished him well on his retirement.

Commissioner White congratulated Robert Broda on his Retirement and wished everyone Happy Holidays.

Commissioner Vonesh thanked the staff for an outstanding job this past year. He wished Robert Broda a happy Retirement and thanked him for his years of Service. Commissioner Vonesh wished everyone a Merry Christmas and Happy New Year.

President O'Connell thanked the staff for everything they have done this past year. She wished Robert Broda well on his Retirement. She wished everyone a Merry Christmas and Happy New Year.

**Reconvene at 7:40 p.m.**

President O'Connell reconvened Public Comment at 7:40 p.m.

**Staff Reports:**

*Director*

Director Modrich's items to report on are on the Agenda.

*Superintendent of Parks*

Superintendent Wick stated that work continues on cleaning the Service Center yard.

Staff prepared the dump truck for snow removal, and the mower was switched over to the snow machine. Staff continues to clean parks.

Staff installed the new TVs in the Fitness Center rooms.

*Marketing & Communication Manager*

Manager Galassini reported that the Winter Spring 2021 digital brochure is now live and linked to our website. An issue without Tier 3 mitigation measures was prepared for when they are lifted. School Districts 81 and 84 were contacted to digitally distribute a flyer with a QR code for the brochure.

D81 and D84 distributed a Winter Break Camp flyer and an upcoming programs flyer will be sent once students return from break.

Manager Galassini stated that a video recapping Santa Visits Homes is on our social media channels. We also helped local school districts promote their events and fundraisers.

Manager Galassini spoke with Anna Kim from the Franklin Park Herald-Journal and they will be covering Santa Visits Homes. Press releases for the Fitness Center upgrades and Remote Learning Day Camp's second semester dates will be sent.

*Superintendent of Finance & Technology*

Superintendent Bersani reported that the audit was wrapped up last week by providing the MD&A, Transmittal letter, and management representation letter to the auditors promptly, so the presentation was possible for the December Board Meeting. She explained that she would be filing everything with GFOA for our 2019-20 Certificate of Achievement in financial reporting.

Staff will be getting ready to issue W-2's and 1099's. She will continue to keep monthly reporting up to date.

*Superintendent of Recreation*

Superintendent LoCascio reported Santa's visit was Saturday and successful. They will likely keep the format of doing this on a weekend instead of a week night to accommodate more participants.

Superintendent LoCascio stated that took part in the Village's Santa Parade on December 5. He thanked the Ice Arena for inviting Franklin the Penguin to join him. He was a hit.

Winter Break Camp registration is going well, with numbers a little less than last year but still good.

Open Play at the Community Center resumed last week. Cody is working with Parks to deep clean and complete small projects.

*Ice Arena Manager*

Manager Meyers reported on the Freestyle program and Hockey training revenues. He commented on the predicted winter and spring program start dates and revised schedules. Manager Meyers is hopeful that we will be able to host the Spring Ice Show.

*North Park Manager*

Manager Selimos reported that he continues to get inquiries for future bookings, but currently everything is cancelled.

*WSSRA*

Director Modrich reported that Veteran's was approved by the Board. They are now members. River Grove joining is looking positive.

Director Modrich stated that Jackie Iovinelli will be appointed as the WSSRA Board President for the next term.

**Unfinished Business**

*Ice Arena Fire Update*

Motion #4 by Commissioner Vonesh, second by Commissioner Casas to approve the Release and Settlement Agreement between the Park District of Franklin Park and Jose and Guadalupe Rodriguez in the amount of \$265,798.83.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes. Motion carried.

*Fitness Center*

Director Modrich reported that the upgrades in both rooms are ok and look nice. We have received positive reviews.

*Timber & Hawthorne Parks*

Director Modrich reported that paperwork was submitted to MWRD today. A past resident that lived at the property before it was a park has reached out to us and would like to share historical pictures of the property. Commissioner White asked if they could get an updated proposed drawing. Director Modrich will forward to the Board as soon as it is complete.

*Budget 2020-2021*

A discussion was held regarding lost revenue this year. Hoping next year will be different.

*CV-19 Adaptation 2020*

Director Modrich reported that we are doing what we can with the current restrictions. A discussion was held.

**New Business:**

**Ordinance #20-21-6/O**

Motion #5 by Commissioner Casas, second by Commissioner White to adopt Ordinance #20-21-6/O, an Ordinance for the Levy and Assessment of taxes for the fiscal year beginning May 1, 2020 and ending April 30,2021.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes; Casas, yes. Motion carried.

*WSSRA Representatives Appointments*

Motion #6 by Commissioner White, second by Commissioner Vonesh to appointment Joseph D. Modrich as the Regular Representative, and Daniel LoCascio as the alternate to the WSSRA Board of Directors for the Park District of Franklin Park for 2021.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O'Connell, yes; Casas, yes; Zinga, yes. Motion carried.

*Regular Monthly Board Meeting Location Change*

Motion #7 by Commissioner Casas, second by Commissioner Zinga to move the Regular Monthly Board Meetings from the Community Center, 9560 Franklin Avenue to the Centre at North Park, 10040 Addison Avenue in Franklin Park for the following scheduled Board Meetings: January 26, 2021, February 23, 2021, March 23 2021 and April 27, 2021.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Casas, yes; Zinga, yes; Vonesh, yes. Motion carried.

**Suggested Motions:**

There were no suggested motions.

**Required Signatures**

Manager Laskowski received the required signatures.

**Closed Session to discuss Personnel 2(c)1**

Motion #8 by Commissioner White, second by Commissioner Zinga to enter into Closed Session at 8:21 p.m. to discuss Personnel 2(c)1.

Roll Call Vote: Commissioners O'Connell, yes; Casas, yes; Zinga, yes; Vonesh, yes; White, yes. Motion carried.

**Rise Out of Closed Session**

Motion #9 by Commissioner White, second by Commissioner Casas to rise out of Closed Session at 8:57 p.m.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes. Motion carried.

**Take action, if any, on matters discussed in Closed Session**

*Vacation Days Carryover*

Motion #10 Commissioner Zinga, second by Commissioner White to approve the list presented by the Director for requests submitted by staff to carry over a maximum of five vacation days to February 15, 2021, as outlined in the Personnel Policy.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes; Casas, yes. Motion carried.

**Building Permit Fees**

**Neighboring Property**

A discussion was held.

**Adjourn at 9:01 p.m.**

Motion #11 by Commissioner Casas, second by Commissioner Zinga to adjourn at 9:01 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O'Connell, yes; Casas, yes; Zinga, yes. Motion carried.

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Joseph E. Zinga, Secretary