

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, January 26, 2021; 7:00 p.m.
Centre at North Park, 10040 Addison Street, Franklin Park, Illinois 60131 and Remote Locations
The public may only attend remotely and not in-person.
Zoom Meeting Link: <https://us02web.zoom.us/j/5238117943>
Meeting ID: 523 811 7943
Dial by your location
+13126266799,,5238117943# US (CHICAGO)**

MINUTES

Call to Order at 7:06 p.m.

President O'Connell called the meeting to order at 7:06 p.m.

Roll Call

Physically Present: Commissioners Mark K. White, Susan E. O'Connell, AnneMarie Casas and Joseph E. Zinga.

Absent: Commissioner Michael A. Vonesh.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Daniel LoCascio, Superintendent of Recreation and Steven Selimos, North Park Manager.

Virtually Present: Thomas Hoffman, Attorney; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; Marco Galassini, Marketing & Communications Manager and Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections and deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated December 15, 2020

Motion #1 by Commissioner White, second by Commissioner Casas to approve the Regular Board Meeting Minutes dated December 15, 2020.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated December, 2020 in the amount of \$212,005.95

Motion #2 by Commissioner Casas, second by Commissioner Zinga to approve the December, 2020 Manual Bill Listing in the amount of \$212,005.95.

Manual Bill Listings were reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; Casas, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated January, 2021 in the amount of \$66,534.17

Motion #3 by Commissioner Casas, second by Commissioner Zinga to approve the January, 2021 System Bill Listing in the amount of \$66,534.17.

System Bill Listings were reviewed.

Roll Call Vote: Commissioners Casas, yes; White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Correspondence

Thank you card from Galassini Family for Sympathy Fruit Bouquet.

Reports of Officers and Commissioners

Commissioner White thanked everyone for their condolences on the passing of his mom.

Commissioner White congratulated Superintendent LoCascio on being awarded the IPRA's Rec Section Distinguished Member Award. He also congratulated Vito Menolascina on his Wedding.

Commissioner Casas stated it was nice to see Franklin Park represented with three skaters in the 2021 US Junior LT Championships.

Commissioner Casas thanked Skating School Director Raucci and Director Modrich for helping keep figure skating going through Tier 3 shut down.

Commissioner Casas reported that Parents and Participants loved the Virtual Ice Show. Eighteen skaters from Franklin Park were able to compete at the Mardi Gras Competition in Bensenville.

Commissioner Casas thanked the Park District and School District 84 for changing the schedule due to snow for the E-Learning Program. The Park District did a great job communicating the contingency plans with parents.

Commissioner Casas was sad to see the Competitive Dance Program cancelled. The feedback she received from parents was that it was hard for the kids to follow along via Zoom. They are looking forward to in-person classes to resume.

Commissioner Casas explained that the other Ice Arena's are also having parents just drop your child off.

President O'Connell congratulated Superintendent LoCascio on being awarded the IPRA's Rec Section Distinguished Member Award.

President O'Connell also congratulated Vito and Maddy on their Wedding.

Recess for Public Comment at 7:24 p.m.

President O'Connell recessed for Public Comment at 7:24 p.m.

Reconvene at 7:24 p.m.

President O'Connell reconvened Public Comment at 7:24 p.m.

Staff Reports:

Director

Director Modrich reported that four bid packets have been picked up so far.

President O'Connell thanked Director Modrich and Superintendent Wick for looking into water bills. A discussion was held.

Marketing & Communication Manager

Manager Galassini reported the following:

Edits regarding Tier 1 mitigations were made to the Winter Spring brochure. We received the first draft of the Winter Spring brochure and staff is revising. The plan is to print and mail this brochure.

Program flyers are still being digitally distributed through School Districts 81 and 84. I contacted District 83 for an update and will be looking for their PTA contact.

Programs and events are being promoted through our social and email channels. We made a push for summer employment and featured a testimonial from a Preschool parent. Our Facebook and Instagram followings increased in 2020.

The website is updated with Tier 1 mitigation measures. The amount of visitors we had in 2020 was lower, but expected given the pandemic. The top 10 webpages visited were outlined to show what visitors are looking for at the Park District.

Superintendent of Finance & Technology

Superintendent Bersani reported the following:

W-2's and 1099's were issued, but they still need to be filed with the agencies.

The old server at the Ice Arena is decommissioned and the old server at the Community Center is in process of being decommissioned while existing software is moved to the database server.

The budget plan for 2021-2022 is underway and the new plan is almost setup with updated forecast information.

Superintendent of Recreation

Superintendent LoCascio reported on the following:

Winter Break Camp went well with 20 plus kids. Preschool and Playschool and Learning Camps are back in session.

Camps and schools are back in session after the holiday break.

Staff has been doing a lot of reviewing of surveys from programs we offered, to determine what we will offer again and what changes need to be made.

Staff is working on Summer programs; Pool on Pacific, Day Camp and Special Events. They are beginning to interview.

Programs will begin in person again next week. Rentals resumed last week.

Open play has been popular at night. We have expanded participation from 6 to 12.

Recreation Department Staff and Manager Galassini will be participating in the IAPD / IPRA Virtual State Conference on Thursday and Friday.

Ice Arena Manager

Manager Myers reviewed the following:

Reviewed revenues made with programs during Tier 3. Started Public Skates again three times a week. Sunday afternoon public skate, til mid February. Private family skate for \$100 an hour. Hockey practices are going again.

North Park Manager

Manager Selimos reported the following:

Indoor Soccer started and most of the time slots are filled. Fitness Class will start in person on Monday.

Banquet Hall bookings are coming in slow, but still receiving inquiries.

Superintendent of Parks

Superintendent Wick reported the following:

A baby changing station was installed today in the men's locker room at the Community Center and one will be installed in the men's locker room at North Park.

Park staff is working on winterizing equipment.

Snow plowing was the focus today, with the final clean-up will be tomorrow. We experienced a couple of equipment issues and we were able to get them repaired and back up and running. Some additional parts will be purchased to keep on hand.

Assistant Costa finished playground and building inspections.

Next year almost all extinguishers in the lower level at the Community Center will require a six-year inspection. A six year inspection requires the internal material to be empty, visual inspection and then new material installed and pressurized.

WSSRA

Director Modrich reported that the Policy committee is reviewing guidelines to clarify.

Unfinished Business:

Ice Arena Fire Update

Director Modrich reported PDRMA is still reviewing and only thing being contested is staff time that was done internally. A discussion was held.

Fitness Center

Superintendent LoCascio stated that the Fitness Center is very busy especially after 5 p.m. We are maxing out on people allowed. Members are very appreciative of the new equipment. A member who hadn't renewed came back and called him to say how nice the equipment is. A discussion was held.

Timber & Hawthorne Parks

Director Modrich will let the Board know how many bid packets have been requested in the Weekly Report. Director Modrich was informed our Grant Consultant Kathy is retiring on Friday; she has been a great administrator.

Director Modrich forwarded DCEO Grant ideas to the Board last week. Director Modrich reviewed the Specialty Parks, Gardens, Projects & Repurposing History. A discussion was held.

Budget 2020-2021

Superintendent Bersani reported that they started the Budget Maestro template and should be ready by Friday. Department Managers have been updating as they go. Everything should be in from staff by mid-February for a rough draft, Superintendent Bersani and Director Modrich will meet with staff. Trying to get staff to think outside of the box. The Revenue / Expense Report included in Monthly Report shows where we are at. Commissioner Zinga asked about a budget date? Director Modrich stated we will share budget timeline in the weekly report.

CV-19 Adaptation 2020

Director Modrich reported things change by the day. Transition Team meeting scheduled for Tuesday to discuss all of the “what if” scenarios and how we will navigate.

New Business:

IAPD / IPRA 2021 Virtual Conference Participation

The Recreation Department and Manager Galassini will be attending remotely.

Suggested Motions:

There were no Suggested Motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Personnel 2(c)1

Motion #4 by Commissioner White, second by Commissioner Casas to enter into Closed Session at 9:06 p.m. to discuss Personnel 2(c)1.

Roll Call Vote: Commissioners White, yes; O’Connell, yes; Zinga, yes; Casas, yes. Motion carried.

Rise Out of Closed Session

Motion #5 by Commissioner Casas, second by Commissioner Zinga to rise out of Closed Session at 9:26 p.m.

Roll Call Vote: Commissioners O’Connell, yes; Zinga, yes; Casas, yes; White, yes. Motion carried.

Adjourn at 9:30 p.m.

Motion #7 by Commissioner White, second by Commissioner Casas to adjourn at 9:26 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; White, yes; O’Connell, yes. Motion carried.

Joseph E. Zinga, Secretary