

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, May 25, 2021; 7:00 p.m.**

Centre at North Park, 10040 Addison Street, Franklin Park, Illinois 60131 and Remote Locations

The public may only attend remotely and not in-person.

Zoom Meeting Link: <https://us02web.zoom.us/j/5238117943>

Meeting ID: 523 811 7943

Dial by your location +13126266799, 5238117943# US (CHICAGO)

MINUTES

Call to Order at 7:00 p.m.

President O'Connell called the meeting to order at 7:03 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, AnneMarie Casas, Susan E. O'Connell and Joseph E. Zinga, and.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Steven Selimos, North Park Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager (arrived at 7:27 p.m.); Marco Galassini, Marketing & Communications Manager.

Virtually Present: Thomas Hoffman, Attorney; Maria Laskowski, Human Resources Manager.

Pledge of Allegiance

The Pledge of Allegiance was recited.

The President determined that an in-person meeting was not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence of members of the public at the meeting location was determined by the District to be unfeasible due to the disaster.

Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony and roll call votes by a Zoom Virtual Meeting.

Additions, Corrections and Deletions to the Agenda

There were no Additions, Corrections or Deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated April 27, 2021

Motion #1 by Commissioner Vonesh, second by Commissioner White to approve the Regular Board Meeting Minutes dated April 27, 2021.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes; O'Connell, yes; Zinga, yes. Motion Carried.

Presentation / Approval of the Special Board Meeting Minutes dated May 19, 2021

Motion #2 by Commissioner White, second by Commissioner Vonesh to approve the Special Board Meeting Minutes dated May 19, 2021.

Roll Call Vote: Commissioners White, yes; Casas, yes; O'Connell, yes; Zinga, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated April, 2021 in the amount of \$153,062.35

Motion #3 by Commissioner Casas, second by Commissioner Zinga to approve the April, 2021 Manual Bill Listing in the amount of \$153,062.35.

Roll Call Vote: Commissioners O'Connell, yes; Casas, yes; Zinga, yes; Vonesh, yes; White, yes. Motion Carried.

Correspondence

There was no correspondence.

Reports of Officers and Commissioners

Commissioner Zinga thanked staff for their efforts for the budget preparations.

Commissioner Casas reported that the ice show "Franklin Goes to the Movies Takes 2" was a huge success. A special thanks to Kevin, Coach Anne and Coach Maura. The costumes and routines were great. 2015 Silver Medalist Maxine Bautista was the guest skater. She started her skating career in at our Ice Arena. This year due to COVID the show was lived streamed. Parents loved it and asked if we would consider doing it for future shows. Many grandparents and out of state relatives got a chance to watch.

Commissioner Casas stated that the Pool registration system was easy to use, Dan's video helped walk through the process,

Commissioner Casas stated that the staff is doing a great job with the contactless pick-up and drop-off for Summer Camp. She suggested, is it possible to do the registration forms online instead of the paper version. Superintendent LoCascio will look into this.

Commissioner Casas stated that Hester had their graduation last week. It was nice to see our staff member Dan LoCascio speak as School Board President. Great representation showing Park District involvement in the community,

Commissioner Casas attended the New Commissioner Boot Camp, a lot of great information responsibilities and resources available.

President O'Connell thanked staff for the budget presentation and all their hard work this past year.

Recess for Public Comment at 7:14 p.m.

President O'Connell recessed for Public Comment at 7:14 p.m.

Intern Melissa Gonzalez introduced herself and the Board welcomed her.

Reconvene at 7:15 p.m.

President O'Connell reconvened Public Comment at 7:15 p.m.

Discussion of Officer Appointments

Commissioners discussed appointments for Fiscal Year 2021-2022.

Adjourn Final Meeting of Fiscal Year 2021-2022 Sine Die (Sign-E-Die)

Motion #4 by Commissioner White, second by Commissioner Zinga to adjourn the final meeting of fiscal year 2021-2022 Sine Die (Sign-E-Die) at 7:17 p.m.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; Vonesh, yes; White, yes; O'Connell, yes. Motion Carried.

Joseph E. Zinga, Secretary

**Park District of Franklin Park
Board of Park Commissioners
First Regular Meeting of Fiscal Year 2021-2022
Tuesday, May 25, 2021; 7:00 p.m.
Community Center & Remote Locations
MINUTES**

Call to Order by Joseph E. Zinga, Secretary of the Board at 7:18 p.m.

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, AnneMarie Casas, Susan E. O'Connell and Joseph E. Zinga.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Steven Selimos, North Park Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager (arrived at 7:27 p.m.); Marco Galassini, Marketing & Communications Manager.

Virtually Present: Thomas Hoffman, Attorney; Maria Laskowski, Human Resources Manager.

Annual Business Meeting for Fiscal Year 2021-2022

Election of Officers

Secretary Zinga called for the election of Officers for the Park District of Franklin Park Board of Park Commissioners for 2021-2022.

Motion #1 by Commissioner Vonesh, second by Commissioner Casas to elect by acclamation, Commissioner Zinga as President of the Park Board for Fiscal Year 2021-2022.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Casas, yes; Vonesh, yes; Zinga, yes. Motion Carried.

Motion #2 by Commissioner O'Connell, second by Commissioner White to elect by acclamation, Commissioner Casas as Vice-President of the Park Board for Fiscal Year 2021-2022.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; O'Connell, yes; White, yes. Motion Carried.

Motion #3 by Commissioner Casas, second by Commissioner O'Connell to elect by acclamation, Commissioner Vonesh as Secretary of the Park Board for Fiscal Year 2021-2022.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes. Motion carried.

Motion #4 by Commissioner White, second by Commissioner Vonesh to elect by acclamation, Commissioner O'Connell as Treasurer of the Park Board for Fiscal Year 2021-2022.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Appointments for Fiscal Year 2021-2022

Motion #5 by Commissioner O'Connell, second by Commissioner Zinga to authorize the following appointments for Fiscal Year 2021-2022: Aaron Gold, Speer Financial, as the Financial Advisor; Thomas G. Hoffman as the Attorney; and Sikich & Gardner as the Auditors.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

Designation of Depositories and Signatures to District Accounts

Motion #6 by Commissioner Casas, second by Commissioner Vonesh to adopt Resolution 21-22-1/R, a Resolution Designating Depositories for the Treasurer of the Park District of Franklin Park.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion Carried.

Motion #7 by Commissioner O'Connell, second by Commissioner Vonesh to authorize the following accounts for Fiscal Year 2021-2022 and that these accounts be placed with Glenview State Bank, Glenview, Illinois and Partnership Financial Credit Union, Franklin Park, Illinois: Corporate Account, Revenue Account, Payroll Account, and LPL Financial Investment Account.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes; O'Connell, yes. Motion carried.

Motion #8 by Commissioner O'Connell, second by Commissioner Casas to move to designate any two of the following: AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh, Mark K. White and Joseph E. Zinga as signatories, both original or by facsimile stamp, on all bank accounts of the District; and further to authorize Director Modrich to use the facsimile stamp on all regular disbursements, and to authorize the Director of Parks & Recreation and the Superintendent of Finance & Technology to deposit and withdraw funds in the Investment Fund, as needed for regular disbursements.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; O'Connell, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated May, 2021 in the amount of \$75,787.31

Motion #9 by Commissioner Vonesh, second by Commissioner Casas to approve the May, 2021 System Bill Listing in the amount of \$75,787.31.

System Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes. Motion carried.

Staff Reports:

Director

Director Modrich reported that staff did a good job on the Ice Show. The guest soloist was one of the best we have had.

A discussion was held regarding the health insurance increase.

Director Modrich reminded Commissioners that we have budgeted funds for the 2021 NRPA Conference in Nashville, Tennessee. Attendance options are remote and in-person.

A discussion was held regarding hosting a vaccination site for 12 and older. The Board feels the community is currently being served by other locations.

Superintendent of Parks

A discussion was held regarding vandalism to the men's restroom at North Park.

Superintendent Wick reported that water tanks were installed on the trucks in preparation to begin watering. He can't recall any time in his history at the Park District that we started to water in May.

Staff delivered hoses and sprinklers to the Community Center. Staff is watering everything they can. We are cutting grass next week, so we will work around that.

Superintendent Wick reported that the other main focus this week was preparing for the Pool opening. Flowers are being planted in front of the building. The sidewalks were pressure washed and the parking lot is being swept.

The Ice Arena rear drive emergency exit walks and rear asphalt walk will be replaced soon. In preparation for concrete a new drain, one down spout and a new sump pump drain were installed.

Staff was not able to complete top dress due to an equipment problem. The Movie rental went well.

Marketing & Communication Manager

The Summer brochure has been popular at the Community Center. Staff is working on the Fall brochure.

Summer Concert Series banners were printed. Johnson Signs was also contacted about printing decals for the 14-passenger bus.

This month we promoted Summer Camps, Pool Passes, Summer Concerts, Moonlight Movies, Dance & Tumbling, Rentals and Athletics.

Franklin Park Speed Skating was U.S. Speedskating's featured club of the month.

Bridge to Phase 5 updates were shared on our social media channels, website and sent via email.

North Park Manager

Manager Selimos reported that CNN is having a bingo event outside June 11 with roughly 20 to 30 people with prior registration needed.

Superintendent of Finance & Technology

Superintendent Bersani explained what accounts are included in the miscellaneous expense line item included in the budget. 2021-2022 budget will be entered into accounting software.

The fiscal year ending and adjusting entries are needed before final audit fieldwork.

Adan is disbursing networked laptops to respectable departments and collecting windows 7 laptops. He helps out between facilities as needed to ensure technology is working.

Superintendent Bersani informed the Board we start our remote training next week for Active Net that lasts through our go live date in October.

Ice Arena Manager

Manager Meyers recapped the Ice Show and reviewed upcoming hockey and figure skating activities. The Ice Arena will not have the traditional August Shutdown this year.

Superintendent of Recreation

Superintendent LoCascio reported that everything is going good at the Pool and staff is getting ready for Saturday's opening. Staff looks good and we are keeping restrictions at fifty and then see how we can do with hundred.

Day Camp is off to a good start. We have lower numbers in the first session and it has been good working with Hester.

Dance Recital participants had their pictures taken this week and the recordings will be next week.

Superintendent LoCascio has a meeting with Schiller Park's interim director on Thursday. A Cooperative meeting about leagues with Schiller Park, Leyden Township, Rosemont and potentially River Grove will be held.

Melanie Gonzalez started her internship and is doing well adjusting to different responsibilities delegated to her.

WSSRA

Director Modrich reported that WSSRA is bringing on new staff.

Unfinished Business

Ice Arena Fire Update

Director Modrich and Manager Meyers are reviewing the staff involved in fire recovery.

Timber, Hawthorne and Little Pearl Parks

We are anxiously awaiting the MWRD Permit. Fence issues are resolved at Timber and Hawthorne Parks.

Budget 2021-2022

Any questions let us know.

CV-19 Adaptation 2020

New State of Illinois Guidelines, PDRMA suggestions, and Park District priorities will be reviewed with the Transition Team Wednesday afternoon.

Energy/Utility Policy

New Energy Utility Interruptions Policy templates are under review.

New Business:

Motion #10 by Commissioner O'Connell, second by Commissioner White to approve purchase of a 68-inch Angle Broom from Atlas Bobcat in Elk Grove Village at a cost not to excide \$5,652 as listed in the Capital Projects Budget and recommended by staff.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Suggested Motions:

There were no Suggested Motions.

Required Signatures

Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Motion #11 by Commissioner Casas, second by Commissioner Vonesh to enter into Closed Session at 8:50 p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners O’Connell, yes; White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion Carried.

Rise Out of Closed Session

Motion #12 by Commissioner Casas, second by Commissioner O’Connell to rise out of Closed Session at 9:09 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes; O’Connell, yes. Motion carried.

Adjourn at 9:35 p.m.

Motion #13 by Commissioner White, second by Commissioner Casas to adjourn at 9:35 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; O’Connell, yes; White, yes. Motion carried.

Michael A. Vonesh, Secretary