

**Park District of Franklin Park  
Board of Park Commissioners  
Regular Monthly Board Meeting  
Tuesday, July 27, 2021; 7:00 p.m.  
Community Center  
9560 Franklin Avenue  
Franklin Park, Illinois 60131  
MINUTES**

**Call to Order at 7:00 p.m.**

President Zinga called the meeting to order at 7:00 p.m.

**Roll Call**

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Michael A. Vonesh and Mark K. White.

Absent: Commissioner Susan E. O'Connell.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Steven Selimos, North Park Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; and Marco Galassini, Marketing & Communications Manager.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions, Corrections and Deletions to the Agenda.**

No Additions, Corrections or Deletions to the Agenda.

**Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2021-2022**

President Zinga called to order the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2021-2022.

**Secretary** Vonesh called the Roll for the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2021-2022.

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Michael A. Vonesh and Mark K. White.

Absent: Commissioner Susan E. O'Connell.

**President Zinga** announced that the Park Board will now hold a public hearing on the 2021-2022 Annual Budget & Appropriation Ordinance for the Park District of Franklin Park.

President Zinga stated that all persons desiring to be heard will now have an opportunity to present written or oral testimony with respect to the 2021-2022 Annual Budget & Appropriation Ordinance.

There were no written or oral comments from the Commissioners.

There were no written or oral comments from the public.

**Adjourn Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2021-2022**

Motion #1 by Commissioner White, second by Commissioner Casas to adjourn the Public Hearing for the combined Annual Budget and Appropriation Ordinance for fiscal year 2021-2022.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

**Adoption of Ordinance #21-22-1/O - Annual Budget & Appropriation Ordinance for Fiscal Year 2021-2022**

Motion #2 by Commissioner Casas, second by Commissioner Vonesh to adopt Ordinance #21-22-1/O, an Ordinance making a combined Annual Budget and Appropriation of Funds for the Park District of Franklin Park, Cook County, Illinois for the fiscal year beginning on the 1<sup>st</sup> day of May, 2021 and ending on the 30<sup>th</sup> day of April, 2022.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

**Presentation / Approval of the Regular Board Meeting Minutes dated June 22, 2021**

Motion #3 by Commissioner Casas, second by Commissioner White to approve the Regular Board Meeting Minutes dated June 22, 2021.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; White, yes. Motion carried.

**Presentation / Approval of Manual Bill Listing dated June, 2021 in the amount of \$205,543.68**

Motion #4 by Commissioner White, second by Commissioner Vonesh to approve the June, 2021 Manual Bill Listing in the amount of \$205,543.68.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

**Presentation / Approval of System Bill Listing dated July, 2021 in the amount of \$105,147.53**

Motion #5 by Commissioner Casas, second by Commissioner Vonesh to approve the July, 2021 System Bill Listing in the amount of \$105,147.53.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

**Reports of Officers and Commissioners**

Commissioner White stopped by the Micro T-Ball and was nice to see. He thinks there should be more parent involvement.

President Zinga congratulated Commissioner Vonesh on birth of his grandson.

**Correspondence**

No correspondence.

**Staff Reports:**

*Director*

Director Modrich stated that Assistant Costa and Bee Keeper Matt are very pleased on how our hives are doing.

*Superintendent of Parks*

Superintendent Wick reported that the main 36” mower had to be taken in for repairs. He is waiting to hear how much to be repaired or if it has to be replaced.

The heat is taking a toll on plants and we continue to watch them. Watering has been the main focus this week

Supervisor Menolascina changed out lights in front of the Pool to LED.

Assistant Costa worked hard potting 1700 plants to be planted in parks.

The Ice Arena parking lot plants are being watered on a regular basis. Plants that Pool staff helped us plant last year are coming in real nice.

A comparison was done on buying plants as a plug or a plant, there is a big savings.

Staff continues to keep up with fields for Vipers as needed.

Superintendent Wick stated that with the success of the concerts being by the Sunflower Nature Center. We are looking into how to move the stage.

Parks staff is using vacation time as they can.

#### *Marketing & Communication Manager*

Manager Galassini reported that the Fall brochure is at Creekside for printing. There were a few errors with edits translating between programs, but everything has been corrected and the proof was approved.

Program flyers have been distributed to our in-house programs. I contacted the school districts to see what their flyer distribution process will be this school year. Last year was digital only. After School Program forms and parent guides were updated and uploaded to the website. Pollinator Garden signs were printed by Mission Press and now on location.

We promoted Day Camp Mini Sessions, Summer Concert Series, Movie Night, Youth Athletics and WSSRA's special events on social media. We surpassed 900 followers on Instagram and vacant job positions were listed on LinkedIn.

The final Discovery Day Camp newsletter was sent to parents. A summary on the transition to a digital newsletter will be provided. Surveys are being prepared to assess how the summer went for Pool Pass holders, Day Camp parents and Youth Athletics participants.

A Park District ad will be in Leyden Family Services Gala's ad book and we also sponsored District 84 PTA's calendar.

Fall program information is being entered on the website and will be completed very soon.

A discussion was held regarding the marquee sign. Superintendent Wick moved antenna today, seems to be working, trying to figure out what is interfering.

President Zinga asked how the Pool is doing? Superintendent Wick stated that everything is running well.

#### *North Park Manager*

Manager Selimos has reached out to booked events. We shouldn't see any more cancellations. Weekends are busy.

#### *Superintendent of Finance & Technology*

Superintendent Bersani discussed moving half of our assets at LPL to an Ultra Short Bond Fund with a bit higher yield than we currently have. She reviewed the details of the Demand Response program we participated in with Centrica Business Solutions, and the increased credit card processing fees that will be charged from ActiveNet and the possible scenarios of passing the costs on to our customers or a possible convenience fee.

Commissioner Zinga asked about our network security with the recent influx of spoofing emails. I explained we are entering into a maintenance & monitoring agreement with Sterling to add another level of network protection. Such monitoring & maintenance will be able to detect and abnormalities that may arise from a potential IT attack.

*Superintendent of Recreation*

Superintendent LoCascio stat that the Pool is going well. Attendance is slow during the week but weekends are busy, but not at capacity. We exceeded the Ellis Audit Standards yesterday. We are having minor issues with staffing guards. We had to cancel Teen Night.

Summer programs are coming to an end. The Day Camp Mini sessions are going good. The Athletic programs are ending this week. The last Concert in the Park for the season is tonight.

Staff is preparing for Fall programs and ActiveNet data entry.

Mel will complete her internship Friday. She was a great help.

A discussion was held regarding moving the Street Dance on Franklin Avenue between 25<sup>th</sup> to Pearl Street.

A discussion was held regarding COVID updates.

*Ice Arena Manager*

Manager Meyer reported that the Summer Skating Camp Exhibition was well attended and everyone enjoyed their time on the ice.

The Panther Paws Summer Jamboree was on Sunday, July 25, Franklin attended the event.

Locker room 1 and 2 shower leak and the faulty RPZ in the compressor room was repaired by Permid Plumbing.

Replacement ammonia detectors are on order and should arrive by the end of next week or the beginning of the following week.

Staff is working on getting ready for Activenet switch.

Commissioner Vonesh asked if we have decided to stay with the mask mandate, have you had any push back from parents? A discussion was held.

*WSSRA*

Director Modrich reported a Finance Meeting was held this morning. Looked at a building in Forest Park area. The building from outside looked wonderful. Inside in deplorable shape. Not a feasible building. No air conditioning, roof leaks. Best partnership is with a school, if they were to find another school, there is a possibility. \$350,000 wasn't spent this past year. It will be put into a Facility Fund. Will be determined by the new EAV. We will know in a few weeks what our amount will be.

**Unfinished Business**

*Ice Arena Fire Update*

Director Modrich shared information with Betty Dawson at PDRMA and will discuss.

*Timber, Hawthorne and Little Pearl Parks*

Director Modrich and Superintendent Wick have been pressing to get more work done. They are behind schedule. Playground will be delivered Thursday morning. Layout and concrete being done. Plumbing and electrical are almost done. Construction meeting on Thursday. August should be a productive month and we will be pushing for them to catch up.

Motion #6 by Commissioner Casas, second by Commissioner Vonesh to approve Payout #003 to Integral Construction Inc. in the amount of \$28,800.00, as recommended by Hitchcock Design and staff, for Hawthorne Park, Timber Park and Little Pearl Park Improvements pending receipt of Certified Payrolls.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

*Budget 2021-2022*

Superintendent Bersani reported that update on software. Some staff has already started rolling stuff into the 2022-23 Fiscal Year Budget.

*CV-19 Adaptation 2020*

Discussed under Superintendent of Recreation.

*Energy/Utility Policy*

Director Modrich reported that there are some opportunities for us.

**New Business:**

*2021 NRPA Annual Conference, September 21-23, 2021 / Nashville, Tennessee*

Manager Laskowski asked the Board to let her know if they are interested in attending so she can make the arrangements.

**Suggested Motions:**

There were no Suggested Motions.

**Required Signatures**

Manager Laskowski received the required signatures.

**Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1**

Motion #7 by Commissioner White, second by Commissioner Casas to enter into Closed Session at p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Vonesh, yes; O'Connell, yes. Motion carried.

**Rise Out of Closed Session**

Motion #8 by Commissioner White, second by Commissioner Casas to rise out of Closed Session at 9:15 p.m.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; O'Connell, yes; White, yes. Motion carried.

**Building Permit Fees**

No update at this time.

**Commissioner Transition**

Transition options were reviewed.

**Adjourn**

Motion #9 by Commissioner White, second by Commissioner Casas to adjourn at 9:24 p.m.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes. Motion carried.

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Michael A. Vonesh, Secretary