

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, September 28, 2021; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:03 p.m.

President Zinga called the meeting to order at 7:03 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Joseph E. Zinga and Susan E. O'Connell.

Absent: Commissioners AnneMarie Casas and Mark K. White.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Steven Selimos, North Park Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; and Marco Galassini, Marketing & Communications Manager.

Electronically Present: Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no Additions, Corrections or Deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated August 24, 2021

Motion #1 by Commissioner O'Connell, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated August 24, 2021.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated August, 2021 in the amount of \$215,906.76

Motion #2 by Commissioner Vonesh, second by Commissioner O'Connell to approve the August, 2021 Manual Bill Listing in the amount of \$215,906.76.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; Zinga, yes. Motion carried.

Presentation / Approval of System Bill Listing dated September, 2021 in the amount of \$97,470.65

Motion #3 by Commissioner O'Connell, second by Commissioner Vonesh to approve the August, 2021 System Bill Listing in the amount of \$97,470.65.

The System Bill Listing was reviewed. A discussion was held regarding concrete curing blankets.

Roll Call Vote: Commissioners Vonesh, yes; Zinga, yes; O'Connell, yes. Motion carried.

Correspondence

Thank you card from Commissioner O'Connell for Sympathy Cookie Bouquet for passing of her father.

Reports of Officers and Commissioners

Commissioner O'Connell has noticed the work on the parks and thanked Superintendent Wick for his hard work.

President Zinga is glad to see parks are moving along. Will know more on Friday when will be done.

Recess for Public Comment at 7:18 p.m.

President Zinga recessed for Public Comment at 7:18 p.m.

Tim introduced himself to the Board. He has six years' experience in recreation, and is looking forward to making a difference. Board welcomed Tim.

Reconvene at 7:21 p.m.

President Zinga reconvened Public Comment at 7:21 p.m.

Staff Reports:

Director

Director Modrich reported that we were in contact with Penny Wilson, the Play Worker from London. Working on doing training via Zoom in early November.

Assistant Costa shared that we our first batch of honey was delivered. We are waiting for the logo and labels, and then will decide what we will do with the honey. The hives will be winterized in the next couple of weeks. They are all doing well, except for one. We may add honey from another hive for the winter. A discussion was held.

Director Modrich stated that the Energy Article he shared with the Board shows a lot of issues to be concerned about and follow at the State Level. We will also look into what we can do with our capital projects.

North Park Manager

Manager Selimos reported that he is focusing on indoor soccer and reaching out to clubs from the past starting mid-October. He has some cancellations this month. Deposits were kept since we are open.

Superintendent of Finance & Technology

Superintendent Bersani reported that the Audit Checklist was finished today and they will be reviewing. We may have to file an extension.

We are waiting on a go live date for ActiveNet.

Superintendent of Recreation

Superintendent LoCascio reported that the Pool season is over and it was successful. Manager Skladzien was able to be there the last two weeks. Ellis was impressed with our staff on the final audit.

Fall Recreation Programs are up and running.

Manager Skladzien is working on Special Events and we are getting ready for the Parade and Pumpkinfest.

Superintendent LoCascio shared that we are working with Schiller Park to co-op programs. Will discuss with staff in the next couple of weeks.

Ice Arena Manager

Manager Meyers reported that programs are running. Everything is in full swing. Adult league started on Sunday with ten teams for the Fall session.

Superintendent of Parks

Superintendent Wick reported that we are well stocked with firewood for the Ice Arena with trees that were removed and that we received that were taken down on Franklin Avenue. Hoping we don't have to purchase firewood for the season.

Assistant Costa started planting bulbs throughout the Park District.

Manager Menolascina is working on closing the Pool and winterizing.

The permit was submitted to IDPH for the replacing of the analog system.

Marketing & Communication Manager

Manager Galassini reported that in the coming weeks, we will be working on two publications with Design Spring, the Fall Recreations Newsletter and Winter Spring 2022 brochure.

We have resumed distributing flyers to School Districts 81, 83 and 84. The process is the same as years past, except for Hester Junior High that digital only. We received approval for Youth Volleyball League flyers to be distributed at the School Districts. Mission Press is currently printing.

The Fall Fest banners are around town promoting the event. Signage is being finalized. Marco contacted the Franklin Park Herald-Journal and People & Places Newspaper and they are both sending photographers. The Herald-Journal wants to do a quick preview story.

Pool Pass Holders were sent a Summer Assessment Survey. We received 57 responses and a results summary will be shared in a weekly report.

On social media we have been promoting Fall special events. We reach our audience the most on Facebook and Instagram with our followers mostly women in the 35-44 age demographic.

WSSRA

Director Modrich reported that a Finance meeting was held yesterday. After some finishing touches the budget will be presented to the WSSRA Board in October.

Unfinished Business

Ice Arena Fire Update

Will report in Closed Session.

Timber, Hawthorne and Little Pearl Parks

Director Modrich reported that a lot of activity is going on and we are getting closer to an opening date.

Motion #4 by Commissioner O'Connell, second by Commissioner Vonesh to approve Payout #005 to Integral Construction Inc. in the amount of \$28,350, as recommended by Hitchcock Design and staff, for Hawthorne Park, Timber Park and Little Pearl Park Improvements pending receipt of Certified Payrolls.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Budget 2021-2022

Superintendent Bersani will be getting drafts out to the staff now that audit preparation is done.

CV-19 Adaptation 2021

Director Modrich, Superintendent LoCascio, Manager Selimos, Manager Meyers, Assistant Manager Monroe, Superintendent Wick and Manager Galassini met and we are ready. We are cautiously optimistic that another shutdown is not going to happen.

Energy/Utility Policy

Discussed under Director's report.

New Business:

No new business.

Required Signatures

Manager Laskowski and Superintendent Bersani received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1

Motion #5 by Commissioner O'Connell, second by Commissioner Vonesh to enter into Closed Session at 8:20 p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; Zinga, yes. Motion carried.

Rise Out of Closed Session

Motion #6 by Commissioner White, second by Commissioner Casas to rise out of Closed Session at 8:50 p.m.

Roll Call Vote: Commissioners Vonesh, yes; Zinga, yes; O'Connell, yes. Motion carried.

Commissioner Transition

A discussion was held.

Adjourn at 8:57 p.m.

Motion #7 by Commissioner O'Connell, second by Commissioner Casas to adjourn at 8:57 p.m.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Michael A. Vonesh, Secretary