

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, December 14, 2021; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131**

MINUTES

Call to Order at 7:03 p.m.

President Zinga called the meeting to order at 7:03 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Michael A. Vonesh, Susan E. O'Connell and Mark K. White.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Steven Selimos, North Park Manager; Stephanie Bersani, Superintendent of Finance & Technology; Marco Galassini, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager and Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no Additions, Corrections or Deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated November 23, 2021

Motion #1 by Commissioner Casas, second by Commissioner White to approve the Regular Board Meeting Minutes dated November 23, 2021

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated November, 2021 in the amount of \$202,479.61

Motion #2 by Commissioner White, second by Commissioner O'Connell to approve the November, 2021 Manual Bill Listing in the amount of \$202,479.61.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of System Bill Listing dated December, 2021 in the amount of \$32,990.10

Motion #3 by Commissioner Casas, second by Commissioner White to approve the December, 2021 System Bill Listing in the amount of \$32,990.10.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

Correspondence

No correspondence was received.

Reports of Officers and Commissioners

Commissioner Casas reported that the Ice Show was a huge success and the kids enjoyed Santa visiting.

Commissioner Casas gave a special thanks to Skating School Director Raucci and Ice Technician Fulara for quickly putting together a dressing room for the Boys in the Ice Show.

Commissioner Casas stated that the Fusion Club had their Holiday Party and it was nice to see some back to normal.

Commissioner O'Connell attended the Ice Show on Sunday afternoon, and seeing it through the eyes of a six year old, she thought it was awesome, she thanked all staff involved.

Commissioner White went past the parks under construction and stated they look nice, but not much has been done.

Commissioner Vonesh thanked and complimented the Park District staff for a job well done. He wished everyone a Merry Christmas and Happy New Year.

The Board wished everyone a Merry Christmas and Happy New Year.

Recess for Public Comment at 7:15 p.m.

President Zinga recessed for Public Comment at 7:15 p.m.

Reconvene at 7:16 p.m.

President Zinga reconvened Public Comment at 7:16 p.m.

Staff Reports:

Director

Director Modrich shared with the Board the Ordinance the Local Union reps mentioned at the last meeting.

Superintendent of Parks

Superintendent Wick reported that the Parks staff is taking advantage of the warm weather to wrap up mulching leaves, cut down perennials and grasses. Staff is working on Park District list of projects to complete at Timber and Hawthorne Park. Equipment is being prepared for snow removal. A new valve was purchased for the deep end of the Pool that needs to be replaced. The Community Center and Ice Arena parking lots were pressure washed and re-chipped. The Pool liner is complete and we will be keeping two to three feet of water in the deep end.

The parking lots turned out nice. A discussion held regarding the Pool Liner. Commissioner Vonesh stated it is nice to see a project getting done with no problems.

Superintendent Wick took the CPSI self-study and remote class last month, and he took the test yesterday and passed.

Marketing & Communication Manager

Manager Galassini reported that the Winter Recreations Newsletter materials were sent to Design Spring and we are on track for an early January mail date.

He sent out the Winter Break Camp flyers to D84 students. Teen Night reminders were emailed to Hester Students via Mr. Trotter. Staff is working on timelines for a couple other flyers to be distributed to students once they return from break.

He will have more social media insights once the calendar year ends.

Surveys that were emailed out this week include Santa Visits Homes, Youth Volleyball League and Dance & Tumbling. Polar Express survey is being worked on.

The website is all up to date with holiday facility hours and a beehives photo album uploaded.

North Park Manager

Manager Selimos reported that there are no bookings for the rest of December. The Sports Arena and Dance Arena have rentals for the rest of month. North Park will be open normal hours the last two weeks of December. The only days we will be closed are Christmas Day and New Year's Day.

Superintendent of Finance/Technology

Superintendent Bersani shared that we received our Determination memo for the FEMA grant. The total amount submitted was \$36,192 and \$11,939 was denied. FEMA considers the cost and work associated with the miscellaneous supplies to be ineligible under FEMA's PA program and COVID-19 disaster specific policies. The items eligible for reimbursement include disinfection supplies, material, PPE, hand sanitizer and signage, is eligible.

Superintendent Bersani discussed that all Department Managers received the necessary information to complete the 2022-2023 Draft budget. We are in good shape to complete it in a timely fashion.

Superintendent Bersani reported on the status of our current audit. We should be able to file the CAFR with the Comptroller's Office by December 31 and Sikich will present it to the Board at our January meeting.

Superintendent of Recreation

Superintendent LoCascio reported that the fall programs are ending and staff is working on getting participant evaluations completed and making changes for next year.

The Polar express went well last weekend, with the last one scheduled this Saturday. A discussion was held regarding Polar Express.

Superintendent LoCascio stated that the Volleyball league was a success, and ending with a pizza party.

The Early Childhood program is taping a Winter Sing program to share with families instead of holding it in person.

Ice Arena Manager

Manager Meyers reported that the Ice Show was a big success, everyone had a great time. He was sorry had to miss it. All staff did a great job in his absence.

The Ice Arena Staff is getting ready for the holiday break. Let's Skate will be held every day, along with stick/puck sessions. Holiday Hockey clinics start the week after Christmas.

Manager Meyers is currently putting everything into ActiveNet, due to not being able to assign locker rooms.

The Ice Arena had a busy November and December.

WSSRA

Director Modrich attended a meeting virtually this afternoon. A discussion related to inflation was held. Agencies are having a difficult time getting positions filled. He urged everybody to be very careful in these inflation cycles.

Unfinished Business:

Ice Arena Fire Update

Will be discussed in Closed Session.

Timber, Hawthorne and Little Pearl Parks

Director Modrich reported that we have had a lot of nice days and the contractors don't seem to capitalize on the nice weather. Superintendent Wick has two lists, what we are doing and what Integral is doing.

Budget 2021-2022

Discussed under Superintendent of Finance report.

CV-19 Adaptation 2021

Director Modrich stated that we will take the same approach we have and wait and respond to the best knowledge we have. A discussion was held.

Energy/Utility Policy

Director Modrich is watching every day and hoping for a mild winter.

Construction Manager Services

Director Modrich asked if the Board had any more thoughts. He will compare company with another one Oak Park is using.

New Business:

Ordinance #21-22-4 – Surplus Items

Motion #4 by Commissioner O'Connell, second by Commissioner Casas to adopt Ordinance #21-22-4/O authorizing and directing the sale of certain used property.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes; O'Connell, yes. Motion carried.

Ordinance #21-22-5 – Tax Levy

Motion #5 by Commissioner O'Connell, second by Commissioner Casas to adopt Ordinance #21-22-5/O for the levy and assessment of taxes for the fiscal year beginning May 1, 2021 & ending April 30, 2022.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; O'Connell, yes; White, yes. Motion carried.

Suggested Motions:

No suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1

Motion #6 by Commissioner O'Connell, second by Commissioner White to enter into Closed Session at 7:47 p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes. Motion carried.

Rise Out of Closed Session

Motion #7 by Commissioner White, second by Commissioner Casas to rise out of Closed Session at 9:00 p.m.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Adjourn at 9:01 p.m.

Motion #8 by Commissioner O'Connell, second by Commissioner Casas to adjourn at 9:01 p.m.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

Michael A. Vonesh, Secretary