

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, January 25, 2022; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:02 p.m.

President Zinga called the meeting to order at 7:02 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh and Mark K. White.

Also Present: Joseph D. Modrich, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Daniel LoCascio, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Steven Selimos, North Park Manager; Stephanie Bersani, Superintendent of Finance & Technology; Marco Galassini, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager and Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

Auditor's Report was added to New Business.

Presentation / Approval of the Special Board Meeting Minutes dated December 7, 2021

Motion #1 by Commissioner Casas, second by Commissioner O'Connell to approve the Special Board Meeting Minutes dated December 7, 2021.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of the Regular Board Meeting Minutes dated December 14, 2021

Motion #2 by Commissioner White, second by Commissioner O'Connell to approve the Regular Board Meeting Minutes dated December 14, 2021.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of the Special Board Meeting Minutes dated December 28, 2021

Motion #3 by Commissioner O'Connell, second by Commissioner Casas to approve the Special Board Meeting Minutes dated December 28, 2021.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Presentation / Approval of the Special Board Meeting Minutes dated January 11, 2022

Motion #4 by Commissioner Casas, second by Commissioner O’Connell to approve the Special Board Meeting Minutes dated January 11, 2022.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated December, 2021 in the amount of \$261,597.70

Motion #5 by Commissioner White, second by Commissioner O’Connell to approve the December, 2021 Manual Bill Listing in the amount of \$261,597.70.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated January, 2022 in the amount of \$44,909.24

Motion #6 by Commissioner O’Connell, second by Commissioner Casas to approve the January, 2022 System Bill Listing in the amount of \$44,909.24.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Correspondence

No correspondence.

Reports of Officers and Commissioners

Commissioner Casas thanked Manager Galassini for sharing the Franklin Park Speed Skating Olympian with the Franklin Park Herald, it was a nice article.

Commissioner Casas shared that the Fusion Club will be competing in the Bensenville Mardi Gras Competition.

President Zinga was at the Community Center last night and it was nice to see the gym full and everyone wearing masks.

President Zinga asked about the One-Book-One Leyden Program. Director Modrich explained the program. Author coming into town on February 24. Librarian who started this came from the city. Leyden students are checking out 10,000 books a semester, not the same at city schools.

Recess for Public Comment at 7:13 p.m.

President Zinga recessed for Public Comment at 7:13 p.m.

Reconvene at 7:13 p.m.

President Zinga reconvened Public Comment at 7:13 p.m.

Sikich Auditors Audit Presentation

Brian LeFevre presented the 2020-2021 Audit to the Board. The Park District received the IGFOA Highest Level.

W.B. Olson, Inc. Construction Management Presentation

W.B. Olson presented their services to the Board. The Board thanked them for coming.

Staff Reports:

Director

Director Modrich discussed the Bee Logo and how the honey will be used.

Marketing & Communication Manager

Manager Galassini reported the following:

Winter Receptions Newsletter is at Creekside and will be mailed this week, and staff is working on the Spring into Summer and Summer brochures.

Flyers continue to be distributed at School District 84 and our in-house programs. Additional rental forms were made for facilities due to CCDPH's mandate.

We started advertising for summer employment online.

The Franklin Park Herald-Journal published stories on Speed Skaters Jersey Chytla and Emery Lehman.

Ad copies were approved for the Grand Corridor Chamber of Commerce and Chamber by O'Hare's community guides.

Updates on CCDPH's mandate and postponed events is on the website's homepage. Information on the One-Book-One-Leyden initiative is under news and announcements. 2021 brought in the highest web traffic we have received in recent years.

North Park Manager

Manager Selimos reported that other than the new mandates change, not too much has changed event wise. One group cancelled. Received a lot of calls in January / February, which is typical due to people getting engaged.

Superintendent of Finance/Technology

Superintendent Bersani reported the following:

We had an ActiveNet training call on Monday. The training was productive, however it is very intriguing that a Parks & Recs software is not fully equipped to handle fund accounting. Once training is successfully completed we will submit payment for our ActiveNet annual maintenance contract.

The Finance Department is printing W-2's and 1099's this week.

The Budget will be focused on more heavily once the year-end forms are printed. The Ice Arena and Parks Department submitted budget drafts.

Superintendent of Recreation

Superintendent LoCascio reported the following:

The Father/Daughter Dance is postponed due to the CCDPH vaccine mandate. We don't want to exclude children. Hoping to reschedule in the summer. Watching out for Breakfast with Bunny.

Basketball registration is going good with three teams in 3-5 grade league and three in 6-8 league.

Recreation staff is finalizing programs based off winter registration.

Programs and seasonal staff recruitment for the summer has started.

Ice Arena Manager

Manager Meyers reported the following:

Summer programs are being scheduled.

The NWHL playoffs are scheduled for February and March.

We will be hosting the 4-on-4 Women's Tournament and have heard there is lots of interest.

The Winter Adult League is starting this weekend. It was postponed due to the mandate.

Superintendent of Parks

Superintendent Wick reported the following:

Staff removed snow over the weekend and Monday.

The water main break at the Community Center showed up on the surface on Saturday. Due to the amount of previous breaks it is recommended we replace it.

Assistant Costa is working on plans for spring plantings at Hawthorne and Timber Park.

Staff continues to check unoccupied buildings twice per day due to cold temperatures.

An Internet bridge was installed Friday at North Park and we have a weak connection. To improve the connection we are removing a limb or two from a few trees.

Fleet vehicles are making it through the mechanic. A couple of issues with parts for our diesel trucks have held those repairs.

WSSRA

Director Modrich reported that the Virtually Legislative Breakfast is scheduled for February 7. He will address low bid regulations with the elected officials.

Director Birko will be presenting to our staff tomorrow.

Unfinished Business

Ice Arena Fire Update

Will be discussed in Closed Session.

Timber, Hawthorne and Little Pearl Parks

Due to the weather, not much is being done.

Budget 2021-2022

Staff continues to work on the 2021-2022 Proposed Budget.

CV-19 Adaptation 2021

Director Modrich spoke with legal at PDRMA and shared that conversations among PDRMA staff is mixed.

Energy/Utility Policy

Staff is watching the natural gas situation very closely. It has doubled from January 2021 to January 2022.

Construction Manager Services

Director Modrich felt it was good to have Construction Managers here and to ask them some questions, so that the Board can have an understanding of another resource we have.

New Business:

Ordinance #21-22-6/O – Surplus Items

Motion #7 by Commissioner Casas, second by Commissioner White to adopt Ordinance #21-22-6/O authorizing and directing the sale of certain used property.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Suggested Motions:

No suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1

Motion #8 by Commissioner O’Connell, second by Commissioner Casas to enter into Closed Session at 8:28 p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O’Connell, yes. Motion carried.

Rise Out of Closed Session

Motion #9 by Commissioner White, second by Commissioner O’Connell to rise out of Closed Session At 9:44 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes. Motion carried.

Adjourn at 9:44 p.m.

Motion #10 by Commissioner O’Connell, second by Commissioner Casas to adjourn at 9:44 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

Michael A. Vonesh, Secretary