

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, May 24, 2022; 7:00 p.m.
Community Center, 9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:01 p.m.

President Zinga called the meeting to order at 7:01 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga Susan E. O'Connell, Mark K. White and Michael A. Vonesh. Absent: Commissioner AnneMarie Casas.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Liz Visteen, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Jen Costa, Parks Services Assistant; Steven Selimos, North Park Manager; Marco Galassini, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; and Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

Partnership and Busey Bank.

Presentation / Approval of the Regular Board Meeting Minutes dated April 26, 2022

Motion #1 by Commissioner O'Connell, second by Commissioner White to approve the Regular Board Meeting Minutes dated April 26, 2022.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of the Special Board Meeting Minutes dated April 28, 2022

Motion #2 by Commissioner O'Connell, second by Commissioner White to approve the Special Board Meeting Minutes dated April 28, 2022.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; O'Connell, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated April, 2022 in the amount of \$203,379.63.

Motion #2 by Commissioner White, second by Commissioner O'Connell to approve the April, 2022 Manual Bill Listing in the amount of \$203,379.63.

Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Correspondence

Email from Paula Rossino regarding fitness equipment additions to the fitness center.

Letter from Marianne Birko from WSSRA thanking the Park District for being an Auction Sponsor for Derby Gala.

Email from Katie Radigan-Ohannes thanking the Park District for the Ice Arena programs. They have been lifesaving for her family.

Reports of Officers and Commissioners

Commissioner O'Connell apologizing for missing the grand openings of the two parks. It is nice to see the parks busy. She also heard the Ice Show was awesome, and congratulated staff.

Commissioner White commented that the park openings were nice and well received.

Commissioner Vonesh apologized for not being at park openings, he also heard all good things, and sees the parks always full.

President Zinga commented grand openings were nice and the kids had a ball. He congratulated Bob Daily on birth of granddaughter and Nathan Wick on birth of nephew. He thanked everyone involved for getting parks open. Hawthorne Park is great for little kids.

Commissioner Casas congratulated Coaches Anne, Maura and staff! The ice show was a huge success. It drew over 800 attendees, the skaters bought many family board games to life. As a resident, it is wonderful to see our community draw in so many spectators.

Commissioner Casas thanked Manager Selimos for helping to organize the Ice Arena Cast Party. I heard many positive comments about our facility. 110 guests is a great showing! Looking forward to next year's gathering.

Commissioner Casas thanked Superintendent Wick for his diligence and update on the bike rack. It will be a welcome addition for our participants.

Commissioner Casas is surprised about the lack of punishment on the North Park graffiti.

Commissioner Casas thanked Director LoCascio for the Zamboni report.

Recess for Public Comment at 7:15 p.m.

President Zinga recessed for Public Comment at 7:15 p.m.

Reconvene at 7:16 p.m.

President Zinga reconvened at 7:16 p.m.

Discussion of Officer Appointments

All set for appointments.

Adjourn Final Meeting of Fiscal Year 2021-2022 Sine Die (Sign-E-Die)

Motion #4 by Commissioner Zinga, second by Commissioner White to adjourn the final meeting of fiscal year 2021-2022 Sine Die (Sign-E-Die) at 7:17 p.m.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

**Park District of Franklin Park
Board of Park Commissioners
First Regular Meeting of Fiscal Year 2022-2023
Tuesday, May 24, 2022; 7:17 p.m.
Community Center, 9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order by Commissioner Vonesh, Secretary of the Board at 7:17 p.m.

Physically Present: Commissioners Susan E. O'Connell, Michael A. Vonesh, Mark K. White and Joseph E. Zinga.
Absent: Commissioner AnneMarie Casas.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Liz Visteen, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Jen Costa, Parks Services Assistant; Steven Selimos, North Park Manager; Marco Galassini, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; and Attorney Thomas Hoffman.

Annual Business Meeting for Fiscal Year 2022-2023

Election of Officers

Secretary Vonesh called for the election of Officers for the Park District of Franklin Park Board of Park Commissioners for 2022-2023.

Motion #1 by Commissioner O'Connell, second by Commissioner White to elect by acclamation, Commissioner Zinga as President of the Park Board for Fiscal Year 2022-2023.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; O'Connell, yes. Motion carried.

Motion #2 by Commissioner White, second by Commissioner O'Connell to elect by acclamation, Commissioner Casas as Vice-President of the Park Board for Fiscal Year 2022-2023.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Motion #3 by Commissioner O'Connell, second by Commissioner Vonesh to elect by acclamation, Commissioner Vonesh as Secretary of the Park Board for Fiscal Year 2022-2023.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Motion #4 by Commissioner White, second by Commissioner O'Connell to elect by acclamation, Commissioner O'Connell as Treasurer of the Park Board for Fiscal Year 2022-2023.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Appointments for Fiscal Year 2022-2023

Motion #5 by Commissioner Vonesh, second by Commissioner White to authorize the following appointments for Fiscal Year 2022-2023: Aaron Gold, Speer Financial, as the Financial Advisor; Thomas G. Hoffman as the Attorney; and Sikich as the Auditors.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Designation of Depositories and Signatures to District Accounts

Motion #6 by Commissioner White, second by Commissioner O'Connell to adopt Resolution 22-23-1/R, a Resolution Designating Depositories for the Treasurer of the Park District of Franklin Park.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Motion #7 by Commissioner O'Connell, second by Commissioner White to authorize the following accounts for Fiscal Year 2022-2023 and that these accounts be placed with Busey Bank, Glenview, Illinois and Partnership Financial Credit Union, Franklin Park, Illinois: Corporate Account, Revenue Account, Payroll Account, and LPL Financial Investment Account.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; O'Connell, yes. Motion carried.

Motion #8 by Commissioner O'Connell, second by Commissioner White to move to designate any two of the following: AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh, Mark K. White and Joseph E. Zinga as signatories, both original or by facsimile stamp, on all bank accounts of the District; and further to authorize Director LoCascio to use the facsimile stamp on all regular disbursements, and to authorize the Director of Parks & Recreation and the Superintendent of Finance & Technology to deposit and withdraw funds in the Investment Fund, as needed for regular disbursements.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

President Zinga declared the Annual Business Meeting Items for Fiscal Year 2022-2023 ended.

Presentation / Approval of System Bill Listing dated May, 2022 in the amount of \$143,217.15

Motion #9 by Commissioner O'Connell, second by Commissioner White to approve the May, 2022 System Bill Listing in the amount of \$143,217.15.

System Bill Listing was reviewed.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Staff Reports:

Director

Director LoCascio explained the Pool Propeller problem. IDPH came out and we are good to open. Superintendent Wick reported that we changed the check valve. Will be checking for vacuum leaks on the seams prior to the pump. By the sound seems like air still getting in. Will contact Illinois Pump tomorrow. Will compare past maintenance cost to replacement. A discussion was held. Used 12 years and rebuilt once. Director LoCascio stated that Superintendent Wick and Supervisor Menolascina have been great through this.

Director LoCascio shared that we have had two more incidents at North Park. Call tonight police caught smoking pot in the bathroom, juveniles. Will discuss in Closed Session. Cameras have been helpful in identifying.

Ice Arena Manager

Manager Meyers highlighted his report. The Ice Show was a good show with good attendance.

Superintendent of Parks

Superintendent Wick reported:

Staff is mowing ballfields and taking care of trash.

Supervisor Menolascina is working hard to complete all tasks to open the Pool and is being supported by additional parks staff. Pool problems continue to show up and they are being addressed as they develop.

Parks staff applied three tons of conditioner to three ballfields which helps avoid rain outs. Staff will be adding three more to Birch Park due to being a larger infield.

Bike racks for Ice Arena are comparable to costs to online ones that had inspired the designs.

Assistant Costa is planting flowers for the Pool planters.

Marketing & Communication Manager

Manager Galassini reported:

Staff is working on the Fall Google Doc and we will be working on the brochure very soon.

All summer camp documents were printed for meet and greets this week. Dance Recital tickets were printed and are for sale at front desk.

On social media, we promoted Swim Lessons, Pool Passes, Youth Athletics, Spring Ice Show, Summer Camps and World Bee Day. The tulips Jen Costa planted received a lot of positive reception. Photos of Timber & Hawthorne's grand opening were shared.

Last week Manager Galassini spoke with Gary Gibula from the Franklin Park Herald-Journal. A story on Timber & Hawthorne Parks reopening will run.

Flyers for the free car light repair event were provided

Surveys were sent to Preschool, Playschool, Tot School and all Youth Athletic programs.

Educational posts on the new fans and Gaga ball pit were written for the website. New photos of Timber & Hawthorne are now on the map.

Our marketing intern Catherine Saponieri started. She is currently working on design projects and will be contributing to projects this summer.

North Park Manager

Manager Selimos reported Cook County Sheriff's office is offering free car light repairs for Cook County Residents. The event will be on Thursday, May 26 in the rear of the building from 9:00am till Noon. Preregistration is required and they have a total of 62 cars. All entrance will be closed off to funnel everyone through the front main entrance.

Superintendent of Finance/Technology

Superintendent Bersani is happy with the final numbers on the full unaudited year. It is nice to see funds closer to actuals. Property taxes are inline to previous years.

Superintendent of Recreation

Superintendent Visteen highlighted her report. She added that we are still looking to hire a couple more lifeguards and anticipate offering another lifeguard training very soon.

WSSRA

They are having staffing issues. Derby Gala to one of their most profitable. Moved to D'Augustino's.

Unfinished Business

Ice Arena Fire Update

Board received letter from PDRMA. If any messages that Board would like to relay Director LoCascio can on Thursday.

Budget 2022-2023

Superintendent Bersani reported that the budget has not been filed yet. Deadline to file end of July.

CV-19 Adaptation 2021

Director LoCascio discussed some of increases we've seen locally. Reviewing procedures and protocols.

Ordinance #22-23-2/O - An Ordinance in Furtherance of Obtaining the Lowest Responsible Bid

Motion #10 by Commissioner O'Connell, second by Commissioner Vonesh to adopt Ordinance #22-23-2/O, an Ordinance in Furtherance of Obtaining the Lowest Responsible Bid.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

School District 84 Intergovernmental Agreement

Motion #11 by Commissioner O'Connell, second by Commissioner White to enter into an Intergovernmental Agreement with School District 84 as presented by staff.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; O'Connell, yes. Motion carried.

North Park Wire Fence

Motion #12 by Commissioner White, second by Commissioner Vonesh to approve the purchase and installation of 221 feet of 4' high Green European Style Fence on the north side of North Park property in the amount of \$14,210.

A discussion was held.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Joseph Modrich Retirement Party June 3, 2022

A discussion was held regarding the planning.

New Business:

Ordinance #22-23-1/O – An Ordinance Authorizing and Directing the Sale of Certain Used Property

Motion #13 by Commissioner O'Connell, second by Commissioner White to adopt Ordinance #22-23-1/O, An Ordinance Authorizing and Directing the Sale of Certain Used Property.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

CSL 27" Roll Laminator

Motion #14 by Commissioner White, second by Commissioner Vonesh to approve the purchase of a new CSL 27" Roll Laminator from USI Laminate in the amount of \$1,499.95, as recommended by staff.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Purchasing Policy

Director LoCascio reviewed the revised Purchase Policy with the Board. There will still be accountability with Department Managers. The Board was ok with it.

North Park Walkway

Director LoCascio shared agreement not to exceed \$5,000 for Hitchcock to design.

Staff Appreciation – July 19, 2022

Director LoCascio shared that we will be having the cancelled Christmas Party as a Staff Appreciation Christmas Party with appetizers in conjunction with our concert series.

Health Insurance Renewal

Director LoCascio shared that we received a 3.91% rate increase for Blue Cross Blue Shield.

Side Bar Items Review

The Side Bar Items were reviewed. Construction Manager Services, Parks Foundation, and North Park Emergency Center were kept on the list.

Suggested Motions:

No Suggested Motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2, Land Acquisition 2(c)5 and Personnel 2(c)1

Motion #15 by Commissioner O'Connell, second by Commissioner White to enter into Closed Session at 8:43 p.m. to discuss Probable / Imminent Litigation 2(c)2, Land Acquisition 2(c)5 and Personnel 2(c)1.

Roll Call Vote: Commissioners Vonesh, yes; White, yes Zinga, yes; O'Connell, yes. Motion carried.

Rise Out of Closed Session

Motion #16 by Commissioner White, second by Commissioner O'Connell to rise out of Closed Session at 10:00 p.m.

Roll Call Vote: Commissioners White, yes Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session***2009 Chrysler Van***

Motion #17 by Commissioner O'Connell, second by Commissioner White to ratify the sale of the 2009 Chrysler Van to Joseph Modrich at a cost of \$1.00.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Commissioner Transition**Adjourn at 10:03 p.m.**

Motion #18 by Commissioner O'Connell, second by Commissioner Vonesh to adjourn at 10:03 p.m.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Michael A. Vonesh, Secretary