

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, June 28, 2022; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:01 p.m.

President Zinga called the meeting to order at 7:01 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, Susan E. O’Connell, Michael A. Vonesh and Mark K. White

Remotely: Commissioner AnneMarie Casas.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Liz Visteen, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Jen Costa, Parks Services Assistant; Steven Selimos, North Park Manager; Marco Galassini, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; and Attorney Thomas Hoffman.

Also in Attendance: Marianne Birko, WSSRA Executive Director; and Joe and Julie Modrich.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

Director LoCascio added Closed Session Minutes Review 2(c)21.

WSSRA Annual Presentation by Executive Director Marianne Birko

Executive Director Marianne Birko presented the 2021 WSSRA Snapshot. Thanked Park District of Franklin Park Staff and the Board for their continued support.

Executive Director Marianne Birko presented Joe Modrich with a Resolution on behalf of WSSRA on his Retirement and for his years of support.

Presentation / Approval of the Regular Board Meeting Minutes dated May 24, 2022

Motion #1 by Commissioner White, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated May 24, 2022.

Roll Call Vote: Commissioners Casas, yes; O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated May, 2022 in the amount of \$298,227.24

Motion #2 by Commissioner O’Connell, second by Commissioner Vonesh to approve the May, 2022 Manual Bill Listing in the amount of \$298,227.24.

The Manual Bill Listing was reviewed.

Board is glad to see employees taking advantage of educational reimbursement. Board congratulated Italo Muralles.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of System Bill Listing dated June, 2022 in the amount of \$168,593.53

Motion #3 by Commissioner O'Connell, second by Commissioner White to approve the June, 2022 System Bill Listing in the amount of \$168,593.53.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Correspondence

A thank you card from Robert Daily for Get Well cookies.

A thank you card from Commissioner O'Connell and Family for sympathy cookies on passing of her mom.

Reports of Officers and Commissioners

Commissioner O'Connell thanked staff for hard work on Joe Modrich's Retirement Party. Commissioner O'Connell stated it is nice to see people attending concerts.

Commissioner Vonesh also thanked staff for work on Retirement Party for Joe. Commissioner Vonesh commented that there was a nice crowd for the Elder Park Party. He stated that the parks are looking good and he has received lots of positive comments on new parks.

Commissioner White also thanked staff for a great Retirement party for Joe, and it was nice to see a good crowd for first Park Party.

President Zinga thanked staff for their efforts for Joe's Retirement Party.

Commissioner Casas thanked Manager Galassini and Intern Catherine for a great job on the marketing of Discovery Camp. She also thought getting the kids involved in the gardening at Discovery Park was a great idea. Commissioner Casas suggested a QR Code to access Discovery Camp videos.

Commissioner Casas stated that the Discovery Camp staff is very engaged with the kids and her sons love it.

Commissioner Casas commented that the Overnight Campout at Ice Arena with 21 skaters was a great bonding opportunity, and it was nice to see signs of getting back to normal, kids really enjoyed.

Commissioner Casas stated that Franklin Park had the largest representation at the Ice Tour with fourteen skaters.

Recess for Public Comment at 7:47 p.m.

President Zinga recessed for Public Comment at 7:47 p.m.

Marketing Intern Catherine introduced herself to the Board. Catherine has worked in different capacities with the park district since 2019 as a Pool Attendant, Afterschool Program, Center Staff, and Coached Leagues. She is very grateful for everything that Manager Galassini is teaching her.

Reconvene at 7:49 p.m.

President Zinga reconvened at 7:49 p.m.

Staff Reports:*Director*

Director LoCascio, Superintendent Wick and Eric Horning met to discuss the North Park Walkway. Due to the current climate of construction, specifically concrete, an August window is not possible and Fall may not be in our best interest. Moving the project to the Spring allows for less interruptions with facility bookings, take our time and reevaluate the initial plan of the Parks Department designing the landscape in favor of Hitchcock.

Director LoCascio, Superintendent Wick visited The Woodlands Facility in Wood Dale. This building was designed by Rocco Castellano who we hope to work with for the North Park and Ice Arena doors/windows project. A discussion was held.

Director LoCascio reviewed the Purchasing Policy with the Board. The cards give staff flexibility and the park district receives rewards. Each staff member will be held accountable, they will continue to do purchase orders and get approval. A discussion was held.

Director LoCascio acknowledge all staff working outside from parks, camp and pool; he is very appreciative.

Superintendent of Parks

Superintendent Wick stated that since grass isn't growing but weeds are, staff concentrated on weeding last week. Grass is being cut this week with holiday on Monday and Street Dance on Friday.

Superintendent Wick is working on a report for each park site listing immediate, short term and long term work / items.

Playoffs for Vipers have come to an end. Their season will end with a gathering tomorrow night. We are waiting on summer schedules. Staff will go into maintenance mode with the fields, and water fields due to no rain.

Superintendent Wick reported HVAC issues have arisen at North Park with a failed compressor in the Banquet Hall. If delivered on time, we will have it installed by the weekend. Also, additional Freon needed to be added to other RTU for the banquet hall. The Community Center had a blown fuse in the main disconnect and the TXV valve had to be replaced. We are not sure if the blown fuse caused it.

The video Manager Galassini shared of Discovery Park is part of the grant that Assistant Costa applied for and received. Assistant Costa applied for and received Pollinator Grant for Discovery Park. She organized the help of the Day Camp participants. They spread dirt, planted flowers until they saw a snake and then went to find it, and spread mulch.

Parks staff is preparing for Special Events and Park Parties.

Assistant Costa shared that a swarm of bees was reported in a resident's tree. Matt the Bee Keeper was able to collect the bees and put in one of our hives that was not doing well. He will be harvesting honey after 4th of July.

A discussion was held regarding check valves at Timber and Hawthorne Parks.

The Board liked the bus wrap design. Staff will proceed with getting installed.

Marketing & Communication Manager

Manager Galassini reported that we are starting to work on the Fall brochure and Summer Newsletter with Design Spring.

Marketing is turning its attention to Street Dance. Banners are up and promoting on social and through email.

Manager Galassini shared videos of rooftop beehives and Discovery Day Camp's new pollinator garden for National Pollinator Week. Discovery Day Camp weekly video recaps are posted on Friday.

The Franklin Park Herald-Journal ran a story on Timber & Hawthorne Parks reopening. We have a new zone editor from Pioneer Press.

The Franklin Park Public Library was contacted about our potential Little Libraries and they are willing to donate books.

Manager Galassini reported that the Chamber by O'Hare is dealing with some issues while transitioning from former leadership. There's a potential merger with Grand Corridor Chamber of Commerce. Updates will be provided.

North Park Manager

Manager Selimos reported that Thursday, June 23 one of the air conditioning units wasn't working in the Banquet Hall. Technician came out and the condenser needs to be replaced. Part has been ordered hope to have the unit fixed by Friday, July 1.

North Park will be open the 4th of July weekend, but will be closed on Monday, July 4.

Superintendent of Finance/Technology

Superintendent Bersani shared that we have received \$200 in donations in memory of Terry Grbac.

Superintendent Bersani explained the cellular reception issue at the Ice Arena due to new building built across the street. Sterling Network looked into different options for boosters. Adan is getting quotes.

Superintendent of Recreation

Superintendent Visteen stated that staff met with Mary and Brett a month ago from PDRMA.

Pool on Pacific has been opened a month, doing really well. As of last week close to 600 pool passes, and paying daily. We have been seeing some behaviors when warm, but nothing serious.

The Dance Recital was amazing and the kids did wonderful. Special Events Concert Series doing great. There are about 150 in attendance tonight. Elder Park Park Party was great, with another scheduled at Discovery Park this week.

Superintendent Visteen shared Fitness Center pass and usage information. Athletics going very well. Intern Cat is teaching Volleyball Camp this week. 16 registered for 3rd-5th grade, 18 registered for 6th-8th grade. Couple more starting in coming weeks.

Camps doing well and some groups full. We are at Pre Covid numbers. Managers doing a good job with newer staff. Commissioner Casas suggested doing Day Camp documents online. A discussion was held.

Staff will look into for next year. Commissioner Casas also suggested having an overnighter, possibly with the Mini Camp.

Ice Arena Manager

Manager Meyers highlighted the Ice Arena Summer Camp programs, the Summer Ice Skating School, Summer Panther Paws Hockey classes, Summer Freestyle Ice attendance, and the upcoming Panthers Youth Hockey League registration, as well as the upcoming Youth Hockey jersey order and its related issues with supply chain concerns and product availability.

WSSRA

WSSRA's next meeting is in July.

Unfinished Business

Budget 2022-2023

Will be discussed in Closed Session.

CV-19

Director LoCascio stated that we have been minimally impacted. He monitors Cook County's website every day.

Ordinance #22-23-3/O - An Ordinance in Furtherance of Obtaining the Lowest Responsible Bid
Motion #4 by Commissioner O'Connell, second by Commissioner White to adopt Ordinance #22-23-3/O, an Ordinance in Furtherance of Obtaining the Lowest Responsible Bid.

This ordinance is the same as last month, but the limit was raised by State after we passed it.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

New Business:

Ordinance #22-23-4/O – An Ordinance Authorizing and Directing the Sale of Certain Used Property
Motion #5 by Commissioner White, second by Commissioner Vonesh to adopt Ordinance #22-23-4/O, An Ordinance Authorizing and Directing the Sale of Certain Used Property.

A discussion was held.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Police Department Camera Access

Director LoCascio spoke with Mike Witz regarding the Police Department having access to our IP Address, if they get a call, they would be able to get a live action, and share information with responding officers. A discussion was held. Staff will put an intergovernmental agreement together for the Board's review.

2022 NRPA Annual Conference - Phoenix, Arizona, September 20-22, 2022 (Early Bird until August 5)
Let Manager Laskowski know if you plan on attending before August 9.

Suggested Motions:

No Suggested Motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1

Motion #6 by Commissioner O'Connell, second by Commissioner White to enter into Closed Session at 8:52 p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1. Review of Closed Session Minutes. 2(c)21.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Rise Out of Closed Session

Motion #7 by Commissioner Vonesh, second by Commissioner O'Connell to rise out of Closed Session at 10:25 p.m.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

Motion #8 by Commissioner O'Connell, second by Commissioner White to approve April, 26, 2022 and May 24, 2022 Closed Session Minutes.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Adjourn at 10: 27 p.m.

Motion #9 by Commissioner White, second by Commissioner O'Connell to adjourn at 10:27 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Michael A. Vonesh, Secretary