

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, July 26, 2022; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

Vice President Casas called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners AnneMarie Casas; Michael A. Vonesh and Mark K. White.

Absent: Commissioner Joseph E. Zinga and Susan E. O'Connell.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Liz Visteen, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Jen Costa, Parks Services Assistant; Steven Selimos, North Park Manager; Marco Galassini, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Kevin Meyers, Ice Arena Manager; Nigel Burnett, Program & Facility Manager; Michael Maggos, Ice Arena Intern; Brandon Niedziela, Hockey Director; and Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no Additions, Corrections or Deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated June 28, 2022

Motion #1 by Commissioner Vonesh, second by Commissioner White to approve the Regular Board Meeting Minutes dated June 28, 2022.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated June, 2022 in the amount of \$293,166.68

Motion #2 by Commissioner White, second by Commissioner Vonesh to approve the June, 2022 Manual Bill Listing in the amount of \$293,166.68.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes. Motion carried.

Presentation / Approval of System Bill Listing dated July, 2022 in the amount of \$106,342.63

Motion #3 by Commissioner Vonesh, second by Commissioner White to approve the July, 2022 System Bill Listing in the amount of \$106,342.63.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; White, yes. Motion carried.

Correspondence

No Correspondence.

Reports of Officers and Commissioners

Commissioner White thought Staff Appreciation Party was very nice and a good idea.

Commissioner Casas complimented Pool Staff with sharing informative information about the Pool to patrons. Commissioner Casas suggested cross marketing Pool events.

Commissioner Casas attended Willow Park Party and stated that it is very nice to see the community come out.

Commissioner Casas thanked Manager Galassini and Intern Catherine on Ice Skater's Senior Story.

Recess for Public Comment at 7:10 p.m.

President Casas recessed for Public Comment at 7:10 p.m.

Brandon Niedziela, Hockey Director, Michael Maggos, Ice Arena Intern and Nigel Burnett introduced themselves to the Board. The Board welcomed them to the Park District.

Reconvene at 7:14 p.m.

President Casas reconvened at 7:14 p.m.

Staff Reports:*Director*

Director LoCascio worked from home the last couple of weeks. He commented that staff did an excellent job communicating with him while he was out and keeping the District running smoothly.

Marketing & Communication Manager

Manager Galassini reported the following:

The Summer Newsletter and Fall brochure are both at Plerus for printing. The brochure's target mail date is August 5.

The Program and event flyers for the rest of summer were distributed to Summer Camps and Youth Athletics.

The proposal for the bus wrapping was provided by Johnson Signs. Superintendent Wick's idea of an advertising frame on the rear door is being included.

Facebook event pages were made for Moonlight Movie and Touch-A-Truck. Residents will be notified about the rescheduled concerts.

Email promotions were sent for Street Dance, Movie Night at the Pool, Early Childhood Classes and the Cheer Clinic.

The website is being updated as needed. Fall program and event information will be live this week.

Commissioner Casas suggested sending Afterschool Program information out at Day Camp.

North Park Manager

Manager Selimos reported the following:

Starting in August a dance club will be renting out the dance studio every Wednesday night from March till October. They will be teaching dance classes.

He has two interviews for banquet servers this week.

He just got access to Google business account for North Park and will be making changes.

Superintendent of Finance/Technology

Superintendent Bersani reported on the following:

She is keeping up with day-to-day accounting tasks

Prepping has started for Fiscal Year 2021-2022 final audit field work

She informed the Board & Staff about State sales tax holiday August 5-August 14, 2022.

Superintendent of Recreation

Superintendent Visteen highlighted her Monthly Report.

Mary from PDRMA will be out tomorrow, to check Camps at North Park and Ice Arena, and check the Pool on Pacific.

Ice Arena Manager

Manager Meyers highlighted the various programs currently running at the Ice Arena, noted their progress, end dates, and registration dates for the next sessions. He elaborated on the upcoming Ice Arena shutdown, the relevant dates and when they would have the ice back in.

Superintendent of Parks

Superintendent Wick reported the following:

Staff is working on keeping up with weeding and mowing Parks.

Staff is planning for planting at Lincoln Park and other parks. He is watching the weather to lessen the amount of water we need to manually apply.

He is working on plans that need to be completed prior to seasonal staff leaving for school.

Assistant Costa reported on the Bee Hives. We are due to get 142 pounds of honey.

A discussion was held regarding North Park rooftop units.

WSSRA

Director LoCascio reported that WSSRA will be having a Bocce Ball Fundraiser in Elmwood Park.

Unfinished Business

Budget 2022-2023

Superintendent Bersani commented that all funds doing good Budget wise.

CV-19

Director LoCascio stated that we are aware that it is still happening. We have had a few Day Camp and Pool issues. Staff is learning to manage.

Police Department Camera Access

Director LoCascio received a template agreement from PDRMA; he will work with Attorney Hoffman.

2022 NRPA Annual Conference - Phoenix, Arizona, September 20-22, 2022 (Early Bird until August 5)
Manager Laskowski asked the Board to let her know before August 5 if they will be attending.

New Business:

A discussion was held regarding not having a Weekly Report on Monthly Board Meeting weeks unless something needs to be shared with the Board that had not been. The Board agreed.

Suggested Motions:

No suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2, Land Acquisition 2(c)5 and Personnel 2(c)1

Motion #4 by Commissioner White, second by Commissioner Vonesh to enter into Closed Session at 7:47 p.m. to discuss Probable / Imminent Litigation 2(c)2, Land Acquisition 2(c)5 and Personnel 2(c)1.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; White, yes. Motion carried.

Rise Out of Closed Session

Motion #5 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 8:25 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

No action was needed.

Adjourn at 8:26 p.m.

Motion #6 by Commissioner Vonesh, second by Commissioner White to adjourn at 8:26 p.m.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes. Motion carried.

Michael A. Vonesh, Secretary