

**Park District of Franklin Park  
Board of Park Commissioners  
Regular Monthly Board Meeting  
Tuesday, August 23, 2022; 7:00 p.m.  
Community Center  
9560 Franklin Avenue  
Franklin Park, Illinois 60131**

**MINUTES**

**Call to Order at 7:00 p.m.**

President Zinga called the meeting to order at 7:00 p.m.

**Roll Call**

Physically Present: Commissioners Joseph E. Zinga, Susan E. O’Connell and Mark K. White.

Absent: Commissioners AnneMarie Casas and Michael A. Vonesh.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Liz Visteen, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Jen Costa, Parks Services Assistant; Steven Selimos, North Park Manager; Marco Galassini, Marketing & Communications Manager; Carla Deak, Ice Arena Programs & Marketing Manager and Attorney Thomas Hoffman.

Absent: Stephanie Bersani, Superintendent of Finance & Technology and Kevin Meyers, Ice Arena Manager.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions, Corrections and Deletions to the Agenda**

There were no Additions, Corrections or Deletions to the Agenda.

**Appoint Assistant Secretary**

Motion #1 by Commissioner White, second by Commissioner Zinga to appoint Commissioner Susan O’Connell for Fiscal Year 2022-2023.

Roll Call Vote: Commissioners O’Connell, yes; White, yes; Zinga, yes. Motion carried.

**Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2022-2023**

President Zinga called to order the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2022-2023.

Assistant Secretary O’Connell called the Roll for the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2022-2023.

Physically Present: Commissioners Mark K. White, Joseph E. Zinga and Susan E. O’Connell.

Absent: Commissioners AnneMarie Casas and Michael A. Vonesh.

President Zinga announced that the Park Board will now hold a public hearing on the 2022-2023 Annual Budget & Appropriation Ordinance for the Park District of Franklin Park.

President Zinga stated that all persons desiring to be heard will now have an opportunity to present written or oral testimony with respect to the 2022-2023 Annual Budget & Appropriation Ordinance.

There were no written or oral comments from the Commissioners.

There were no written or oral comments from the public.

**Adjourn Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2022-2023**

Motion #2 by Commissioner White, second by Commissioner O'Connell to adjourn the Public Hearing for the combined Annual Budget and Appropriation Ordinance for fiscal year 2022-2023.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; White, yes. Motion carried.

**Adoption of Ordinance #22-23-5/O - Annual Budget & Appropriation Ordinance for Fiscal Year 2022-2023**

Motion #3 by Commissioner White, second by Commissioner O'Connell to adopt Ordinance #22-23-5/O, an Ordinance making a combined Annual Budget and Appropriation of Funds for the Park District of Franklin Park, Cook County, Illinois for the fiscal year beginning on the 1<sup>st</sup> day of May, 2022 and ending on the 30<sup>th</sup> day of April, 2023.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes. Motion carried.

**Presentation / Approval of the Regular Board Meeting Minutes dated July 26, 2022**

Motion #4 by Commissioner O'Connell, second by Commissioner White to approve the Regular Board Meeting Minutes dated July 26, 2022.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes. Motion carried.

**Presentation / Approval of Manual Bill Listing dated July, 2022 in the amount of \$218,407.72**

Motion #5 by Commissioner White, second by Commissioner O'Connell to approve the July, 2022 Manual Bill Listing in the amount of \$218,407.72.

The Manual Bill Listing was reviewed. A discussion was held regarding approval process for program supplies and accountability.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; White, yes. Motion carried.

**Presentation / Approval of System Bill Listing dated August, 2022 in the amount of \$112,896.47**

Motion #6 by Commissioner O'Connell, second by Commissioner White to approve the August, 2022 System Bill Listing in the amount of \$112,896.47.

The System Bill Listing was reviewed. A discussion was held regarding recycling water of spray pads. Superintendent Wick will look into.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes. Motion carried.

**Correspondence**

No correspondence.

## **Reports of Officers and Commissioners**

Commissioner O'Connell commented that the bus wrap is really cool. Concerts really great bands. The bee event was great. Bus all Marco design. Nate idea on rear door market programs that could be changed out. Concerts, Scott Bass email, have all seen lower attendance.

Commissioner White the bus looks great. Heard great things about the concerts.

Commissioner Casas shared via email the following comments:

Congrats to our figure skaters that represented Franklin Park at the ISI World Championships. Excited to report Franklin Park came in 5th overall among 67 rinks.

Olympian Mariah Bell visited our Franklin Park arena.

Bee Event was great. It was such a great opportunity for the community to learn about why Bees are so important and what we can do to help. Staff great job on the project for the kids everyone took a little bee hive home.

Hester had its first Parent Night. It was nice to see our marketing team getting the word out on our programs.

Teen Night at the Pool was a lot of fun for the kids. Looking forward to continuing that program this year.

Happy belated birthday to Nate! Thank you for all you do.

### **Recess for Public Comment at 7:33 p.m.**

No public comment.

### **Reconvene at 7:34 p.m.**

#### **Staff Reports:**

##### *Director*

Director LoCascio met with Mayor Pedersen and John Schneider from the Village of Franklin Park. It was a very cordial meeting and they are very receptive to working together.

Director LoCascio met with architect regarding window and door project and North Park, Ice Arena. Very productive and hoping to have a proposal for next meeting. Hoping to mirror the timeline of the North Park walkway project, end of October to bid and get done in March. Concepts will be reviewed by Superintendent Wick, Manager Selimos and Manager Meyers.

Discussion was held regarding second tax payment.

A discussion was held regarding committees.

##### *North Park Manager*

Manager Selimos is working on getting soccer rentals back for the Fall.

##### *Superintendent of Finance/Technology*

Director LoCascio reported the auditors will be starting fieldwork next week. Superintendent Bersani has a call with them tomorrow to confirm.

Director LoCascio reported that Sterling Network has installed multi-factor authentication for remote access to the network. We will be reimbursed by PDRMA. They have been taking cyber claims very serious over the past year.

#### *Superintendent of Recreation*

Superintendent Visteen reported that she is excited that Liz Strack, the new Program and Aquatics Manager has started. She is doing great and started part-time, will start full-time September 7. She is excited to be fully staffed.

Superintendent Visteen included data on Day Camp, Fitness Center and Early Childhood programs in the report.

#### *Ice Arena Manager (Carla Deak)*

Manager Deak reported that our figure skaters came in 5<sup>th</sup> Place overall at the ISI World Championships. They are now preparing for potential trip to Boston.

The Ice Arena is in shutdown. The ice will go back in at the end of week to be ready to open on Tuesday after Labor Day.

Fall registration is going well.

Manager Deak has been working with Hockey Director Niedziela going over stuff a lot of stuff, with really good discussions. He has a lot of energy, and is enthusiastic.

#### *Superintendent of Parks*

Superintendent Wick Staff back to school, down four seasonal. Regrouping this week and getting things moving forward and Fall / Winter.

Superintendent Wick met with Engineer Tom Liliensiek today to redo the waterline going into the building.

MWRD signed off can work on grant submittal.

#### *Marketing & Communication Manager*

Manager Galassini reported the following:

The Fall brochure and Summer Recreations Newsletter were mailed to residents.

Johnson Signs completed the bus wrapping and the rear frame is being installed this week. Park Party invitations were delivered to the Lincoln Park neighborhood. A digital After School Program flyer is being sent to District 84 students. It's too early to get class counts from the local school districts. I hope to receive those by the end of this week.

The Park District will have representatives at District 84's Open Houses and ice cream socials. The Chamber by O'Hare is informing members it is dissolving and merging with the Grand Corridor Chamber. WE raffled off honey jars at Lincoln Park's Park Party. Ads for North Park and the Ice Arena will be in Elmwood Park High School's fall sports program.

Pool Pass holders were notified of the facility hours changing. Some summer program evaluations have been sent out and the rest will be sent after the pool closes.

President Zinga asked if the Wolves Hockey Helmet has been picked up from the Ice Arena. Manager Deak stated that it has. Superintendent Wick will install the bike racks at the Ice Arena and North Park.

Commissioner O'Connell commented that the Fall Brochure and Summer Newsletter were awesome.

#### *WSSRA*

Director LoCascio reported that WSSRA held a finance meeting a couple of weeks ago. They are struggling for registration and programming. Getting ready for their budget.

#### **Unfinished Business**

##### *CV-19*

Director LoCascio stated that nationally and regionally numbers are going down. We will see how things will go in the Fall. IDPH has not adopted the CDC guidelines yet.

##### *Police Department Camera Access*

Director LoCascio will be working with Attorney Hoffman to put an agreement together.

##### *2022 NRPA Annual Conference - Phoenix, Arizona, September 20-22, 2022*

Manager Laskowski reported that Commissioner Vonesh is attending.

#### **New Business:**

##### *School District 81 Intergovernmental Agreement*

Director LoCascio stated that School District 81's field turf project will not be done in time. They will be using North Park right afterschool, so it will not interfere with Sports Affiliates.

Motion #7 by Commissioner White, second by Commissioner O'Connell to enter into an Intergovernmental Agreement with School District 81, as presented by staff.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes. Motion carried.

##### *Cancel September 27, 2022 Regular Monthly Board Meeting*

Motion #8 by Commissioner O'Connell, second by Commissioner White to cancel the September 27, 2022 Regular Monthly Board Meeting.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; White, yes. Motion carried.

##### *Special Board Meeting*

Motion #9 by Commissioner O'Connell, second by Commissioner White to schedule a Special Board Meeting on September 28, 2022.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes. Motion carried.

#### **Suggested Motions:**

No suggested motions.

#### **Required Signatures**

Manager Laskowski received the required signatures.

**Closed Session to discuss Probable / Imminent Litigation 2(c)2, Land Acquisition 2(c)5, Closed Session Minutes 2(c)21 and Personnel 2(c)1**

Motion #10 by Commissioner White, second by Commissioner O'Connell to enter into Closed Session at 8:07 p.m. to discuss Probable / Imminent Litigation 2(c)2, Land Acquisition 2(c)5, Closed Session Minutes 2(c)21 and Personnel 2(c)1.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes. Motion carried.

**Rise Out of Closed Session**

Motion #11 by Commissioner O'Connell, second by Commissioner White to rise out of Closed Session at 8:50 p.m.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; White, yes. Motion carried.

**Take action, if any, on matters discussed in Closed Session**

Motion #12 by Commissioner O'Connell, second by Commissioner White to approve Closed Session Minutes dated June 28, 2022 and July 26, 2022, as presented by Director LoCascio.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes. Motion carried.

**Commissioner Transition**

**Adjourn at 8:52 p.m.**

Motion #13 by Commissioner White, second by Commissioner O'Connell to continue / adjourn at 8:52 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes. Motion carried.

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Susan E. O'Connell, Assistant Secretary