

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, October 25, 2022; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

President Zinga called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh and Mark K. White.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Liz Visteen, Superintendent of Recreation; Nathan Wick, Superintendent of Parks; Jen Costa, Parks Services Assistant; Marco Galassini, Marketing & Communications Manager; Kevin Meyers, Ice Arena Manager; Stephanie Bersani, Superintendent of Finance & Technology; Steven Selimos, North Park Manager and Tammie Whalen, Finance Coordinator and Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Public Hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,160,000 General Obligation Limited Tax Park Bonds for the building, maintaining, improving and protecting of land purchased or condemned for parks and the existing land and facilities of the District and for the payment of costs of issuance

President Zinga asked for written or oral comments from the Commissioners. There were none.

President Zinga asked for written or oral comments from the Public. There were none.

President Zinga asked for additional comments from the Public. There were none.

President Zinga asked for a motion to Finally Adjourn the Bond Issuance Notification Act (BINA) Public Hearing.

Finally Adjourn the Public Hearing

Motion #1 by Commissioner O'Connell, second by Commissioner Casas to finally adjourn the Bond Issuance Notification Act (BINA) Public Hearing at 7:03 p.m.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

President Zinga declared the hearing finally adjourned.

Presentation / Approval of the Special Board Meeting Minutes dated September 28, 2022

Motion #2 by Commissioner Casas, second by Commissioner Vonesh to approve the Special Board Meeting Minutes dated September 28, 2022.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated September 28, 2022

Motion #3 by Commissioner White, second by Commissioner O'Connell to approve the Closed Session Meeting Minutes dated December 28, 2021, January 25, 2022, February 22, 2022, March 22, 2022 and September 28, 2022, as presented by Director LoCascio.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated September, 2022 in the amount of \$141,770.57

Motion #4 by Commissioner Casas, second by Commissioner O'Connell to approve the September, 2022 Manual Bill Listing in the amount of \$141,770.57.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated October, 2022 in the amount of \$65,674.93

Motion #5 by Commissioner O'Connell, second by Commissioner Casas to approve the October, 2022 System Bill Listing in the amount of \$65,674.93.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Correspondence

No correspondence was received.

Reports of Officers and Commissioners

Commissioner Casas thanked the staff for the new parking line bricks; it makes it easier to park.

Commissioner Casas commended the staff on a great job for 26 tables for Treat or Treat in the Park.

Commissioner Casas thought the parade was awesome and it was nice to see everyone out and back to normal.

Commissioner Casas attended a Fundraiser at North Park and it was very nice. She thanked Manager Selimos for a great job.

Commissioner O'Connell stated that the Parade was a big success.

Commissioner O'Connell thanked the staff for all their hard work on naming of the Bee Mascot.

Commissioner Vonesh heard good things about the Parade and congratulated staff.

President Zinga commented that the Parade was a success other than the train.

Recess for Public Comment at 7:15 p.m.

President Zinga recessed for Public Comment at 7:15 p.m.

Superintendent Bersani introduced Finance Coordinator Tammie Whalen to the Board. Board welcomed Coordinator Whalen.

Reconvene at 7:15 p.m.

President Zinga reconvened Public Comment at 7:16 p.m.

Staff Reports:*Director*

Director LoCascio pointed out the committee meetings have been busy meeting. Staff had our first Chili Cook Off. We will be having a Halloween Costume Contest, followed by Thanksgiving themed Potluck in November and Cookie Exchange in December.

Director LoCascio, Manager Laskowski, Superintendent Wick and Assistant Costa attended the John Mazur Dedication The Village was Appreciative we were there.

Superintendent of Finance/Technology

Superintendent Bersani shared information on CD option. A discussion was held.

Superintendent Bersani shared with the Board that we received our GFO Award.

Superintendent of Recreation

Superintendent Visteen stated the Recreation Department is doing good. Manager Strack has a couple of pop-up events coming up.

Manager Burnett took the seniors to Morton Arboretum. Upcoming Adult Trips are Lynfred Winery on November 4 and Brewery Trip to the Ravenswood area in Chicago on November 11.

Superintendent Visteen shared that the Norridge Fitness Center is under construction, so we are accommodating their members until it is done.

Commissioner Casas asked what the Afterschool Program ratio is? Superintendent Visteen stated it is 1 to 8, with a younger group this year.

Ice Arena Manager

Manager Meyers reported last couple of weekends, referees have not showed up to games due to shortage, so we had to find volunteers. Coaches were okay with volunteers to get games in.

Manager Meyers met with Jim the lighting consultant and he took our information to his supplier to put together proposals.

A discussion was held regarding replacement Zamboni batteries.

Superintendent of Parks

Superintendent Wick reported that all baseball games are done for the season. Staff will begin getting the fields ready for Winter.

We hosted 25 students from Leyden for Make a Difference Day last Saturday.

Superintendent Wick shared that we will leave cut back the native plants in the Spring, instead of Fall this year.

Ice Arena concrete footings for bike racks were installed.

Superintendent Wick is working with John Mazur and an Eagle Scout who is going to be rebuilding the garden boxes at James Park.

A discussion was held regarding truck that blew engine. Board approved the recommendation of replacing the engine.

Marketing & Communication Manager

Manager Galassini reported the Fall Recreations Newsletter was mailed to residents. Staff is completing the second round of revisions for the Winter Spring brochure. The brochure's target mail date is November 22.

Halloween Teen Night flyers and forms were digitally distributed to Hester Students. School District 81 included the flyer in its email news.

Fall Fest recaps were posted on our social channels. We asked Facebook followers to submit name suggestions for the new bee mascot.

The Park District marketing table was at the Franklin Park Fire Department's Open House and School District 81's Fall Social.

The Franklin Park Herald-Journal and People & Places Newspaper are running stories about our rooftop honey sales benefitting the Parks Foundation.

Kim Rocha will be at the Community Center on November 10 and 11 for headshots.

North Park Manager

Manager Selimos reported starting January 2023 we will be offering a new dance class on Monday evenings. Zumba Gold isn't really offered in the local area so once the instructor gets her CPR license we will start marketing the class.

Manager Selimos explained the elevator issues that have been occurring at North Park.

WSSRA

Director LoCascio reported they will be looking to approve the Budget at the November meeting..

Unfinished Business

Police Department Camera Access

No update.

Zamboni Replacement Plan

Manager Meyers provided updated information. We were able to get a 3% discount for being members of Sourcewell. There is a twelve month delivery time. A discussion was held.

Motion #6 by Commissioner Casas, second by Commissioner O'Connell to approve the purchase of a Zamboni Model 450 Lithium-ion from Zamboni LLC at a cost not to exceed \$140,063.20, as recommended by staff.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Personnel Policy Updates

Motion #7 by Commissioner O'Connell, second by Commissioner Casas to accept the revisions to the Personnel Policy as presented by staff.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

IAPD/IPRA Conference January 26-28, 2023

Manager Laskowski asked to let her know if you will be attending.

New Business:

Community Center Water Service Replacement

A discussion was held regarding the project.

Motion #8 by Commissioner White, second by Commissioner Casas to approve the bid from John Neri Construction Co. Inc. for the Community Center Water Service Replacement in the amount of \$87,830.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

North Park Bleachers

Motion #9 by Commissioner O'Connell, second by Commissioner Casas to approve the purchase of Interkal Telescopic Bleachers from The Larson Company for North Park, in an amount not to exceed \$26,245.

A discussion was held regarding the proposed bleachers.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

IAPD Annual Business Meeting

Motion #10 by Commissioner Casas, second by Commissioner O'Connell to designate Daniel LoCascio, Director to serve as delegate to the Annual Business Meeting of the IAPD to be held on January 28, 2023 at 3:30 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Annual Mannheim District 83 Community Breakfast October 28, 2022 at 7:30 a.m.

Let Manager Laskowski know if you would like to attend.

Park District of Franklin Park Staff/Commissioners Christmas Party, December 9 from 6:00-10:00 p.m. at the Ice Arena

Trying to do something different, and see how it goes.

Suggested Motions

No Suggested Motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2, and Personnel 2(c)1

Motion #11 by Commissioner O'Connell, second by Commissioner White Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Rise Out of Closed Session at 8:59 p.m.

Motion #12 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 8:59 p.m.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

No action taken.

Adjourn at 9:00 p.m.

Motion #13 by Commissioner O'Connell, second by Commissioner White to adjourn at 9:00 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Michael A. Vonesh, Secretary