

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, December 13, 2022; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:03 p.m.

President Zinga called the meeting to order at 7:03 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, Mark K. White and Susan E. O'Connell.
Absent: Michael A. Vonesh and AnneMarie Casas.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Liz Vistein, Superintendent of Recreation; Steven Selimos, North Park Manager and Attorney Thomas Hoffman.
Absent: Marco Galassini, Marketing & Communications Manager and Kevin Meyers, Ice Arena Manager.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated November 22, 2022

Motion #1 by Commissioner White, second by Commissioner O'Connell to approve the Regular Board Meeting Minutes dated November 22, 2022.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Presentation / Approval of the Special Board Meeting Minutes dated December 2, 2022

Motion #2 by Commissioner White, second by Commissioner O'Connell to approve the Special Board Meeting Minutes dated December 2, 2022.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated March 23, 2021, April 27, 2021, May 25, 2021, July 27, 2021, August 24, 2021, September 28, 2021 and November 22, 2022

Motion #3 by Commissioner O'Connell, second by Commissioner White to approve the Closed Session Meeting Minutes dated March 23, 2021, April 27, 2021, May 25, 2021, July 27, 2021, August 24, 2021, September 28, 2021 and November 22, 2022, as presented by Director LoCascio.

Roll Call Vote: Commissioners Zinga, yes; White, yes; O'Connell, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated November, 2022 in the amount of \$142,880.34

Motion #4 by Commissioner White, second by Commissioner O'Connell to approve the November, 2022 Manual Bill Listing in the amount of \$142,880.34.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Presentation / Approval of System Bill Listing dated December, 2022 in the amount of \$39,993.60

Motion #5 by Commissioner White, second by Commissioner O'Connell to approve the December, 2022 System Bill Listing in the amount of \$39,993.60.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Correspondence

A Big Thank you Card thanking the Board for the purchase of a new Zamboni from the Skating Teams.

Reports of Officers and Commissioners

Commissioner O'Connell sorry she missed the Christmas Party.

Commissioner White expressed his thanks for the Sympathy Cookies.

Recess for Public Comment at 7:19 p.m.

President Zinga recessed for Public Comment at 7:19 p.m.

Reconvene at 7:20 p.m.

President Zinga reconvened Public Comment at 7:20 p.m.

Staff Reports:

Director

Director LoCascio reviewed the TIF meeting that he and Superintendent Bersani attended at the Village.

President Zinga would like to see a more detailed breakdown on the Credit Cards. A discussion was held.

President Zinga asked why the Special Needs Olympics is not happening. A discussion was held. Director LoCascio will look into.

Ice Arena Manager

Director LoCascio reported on Manager Meyers behalf. The Holiday Ice Show photos were well received by the parents. It was the first time Kimmie Rocha did them and the parents expressed how organized and smooth everything ran and loved the backdrop.

The Panthers will be playing in tournaments over Christmas break. The Adult League will be having their playoffs. Additional open skates will be scheduled during the holidays.

Superintendent Wick explained that the Ice Arena is experiencing floor drain sewer issues. It is blocking up in the street drain. He is working with Nick Weber from the Village to resolve the issue.

Superintendent of Parks

Superintendent Wick reported staff continues to clean up leaves. The Community Center roof was also cleaned. He is hoping to get a couple more parks clean before the snow and rain. The fence at North Park may be postponed due to the cold weather next week. Manager Galassini is doing a write up on the Eagle Scout project planter boxes at James Park.

Staff will keep an eye on buildings over holidays. They will be replacing the ceiling tiles in the Preschool and Cardio Room at the Community Center over the Holiday Break.

The Community Center Water main replacement is complete and working well.

Marketing & Communication Manager

Director LoCascio reported on Manager Galassini's behalf. The Leyden League Basketball Flyers went out to School District 84. He will have comparison for January report on registrations.

North Park Manager

Manager Selimos reported the Indoor Soccer is in full swing and completed booked Tuesday-Friday, with a few hours on Monday.

A discussion was held regarding fees increase.

Superintendent of Finance/Technology

Superintendent Bersani is excited seeing a finish line with the audit preparations. Some of the MaxGalaxy that was pulled over was double booked. She reviewed budget percentages.

Superintendent of Recreation

Superintendent Visteen reported things are going well in the Recreation Department. Staff are happy to be back at the Community Center. Manager Selimos was very accommodating. The Volleyball Championships will be held this weekend. The First Polar Express last weekend went very well, second one is this Saturday. Recreation staff working on Spring into Summer Brochure. Staff attends the Leyden Job Fair monthly at the High Schools.

A discussion was held regarding increasing Day Camp and Pool fees. Staff is looking into Emergency Contact Software E-Pack for programs. A discussion was held.

WSSRA

Director LoCascio attended WSSRA Meeting today. Updated on possibility of Broadview joining. Our new shares were redistributed due to EAV's going down. Our share is going up .43%. A Legislative Breakfast will be held on March 17. Director LoCascio will update the Board when he has more information.

Unfinished Business

Community Center Water Service Line Replacement

Motion #6 by Commissioner White, second by Commissioner O'Connell to approve the final payout to John Neri Construction Co., Inc. in the amount of \$99,030 for the Community Center Water Service Line Replacement.

Roll Call Vote: Commissioners Zinga, yes; White, yes; O'Connell, yes. Motion carried.

North Park Entry Walkway

A Pre-construction meeting is scheduled for tomorrow with A-Lamp.

Ice Arena & North Park Window/Door Replacement Project

Director LoCascio reported plans have been finalized. The Chicago Tribune Legal Bid Notice will go to the paper on Thursday, for publication on Monday. The plans will be shared with the Village tomorrow for their review. The Bid opening is scheduled for the week before January Board Meeting.

New Business:

WSSRA Representatives Appointments

Motion #7 by Commissioner O'Connell, second by Commissioner White to appointment Daniel LoCascio as the Regular Representative, and Liz Visteen as the alternate to the WSSRA Board of Directors for the Park District of Franklin Park for 2023.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Special Board Meeting – December 23, 2022

Motion #8 by Commissioner White, second by Commissioner O'Connell to call a Special Remote Board Meeting on December 23, 2022 at 6:00 p.m. for the adoption of the Tax Levy Ordinance.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Suggested Motions

There were no suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1

Motion #9 by Commissioner White, second by Commissioner O'Connell to enter into Closed Session at 8:21 p.m. to discuss Probable / Imminent Litigation 2(c)2 and Personnel 2(c)1.

Roll Call Vote: Commissioners Zinga, yes; White, yes; O'Connell, yes. Motion carried.

Rise Out of Closed Session at 8:52 p.m.

Motion #10 by Commissioner O'Connell, second by Commissioner White to rise out of Closed Session at 8:52 p.m.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Zinga, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

Motion #11 by Commissioner White, second by Commissioner O'Connell to approve the Vacation Carryover Days for Full-Time Staff as presented by staff.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Adjourn at 8:55 p.m.

Motion #12 by Commissioner White, second by Commissioner O'Connell to adjourn at 8:55 p.m.

Roll Call Vote: Commissioners Zinga, yes; White, yes; O'Connell, yes. Motion carried.

Susan E. O'Connell, Secretary