

**ORDINANCE NO. 19-20-2/O**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF MAY, 2019, AND ENDING ON THE 30th DAY OF APRIL, 2020.**

WHEREAS, the Board of Park Commissioners of the Park District of Franklin Park has caused to be prepared in tentative form a combined annual budget and appropriation ordinance and the Secretary of the Board has made same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held at the Centre of North Park, 10040 Addison Avenue, Franklin Park, IL 60131 on the 27th day of August, 2019, notice of said hearing having been given by publication at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The following sums of money and each of them be and the same hereby are budgeted and appropriated for the following purposes for the fiscal year beginning on May 1, 2019, and ending on April 30, 2020:

**CORPORATE FUND**

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	50,794
Director of Parks & Recreation	70,556
Human Resources Manager	37,027
Finance Coordinators	99,090
Marketing Coordinator	21,343
Salaries Part-Time/Internship	17,472
Archiving	3,226
Health/Life Insurance Premiums	136,307
Employee Benefit Program	3,360
<b>Total Personnel Expense</b>	<b>439,174</b>

B. Contractual Services

Maintenance Service - Equipment	4,016
IT Network Services	24,360
Computer Maintenance Agreement	8,938
Legal Service	26,320
Recruitment	784
Professional Consulting	2,380
Postage	2,532

Telephone Service	14,088
Printing & Brochures	3,475
Preprint Design & Production	2,828
Publication & Legal Notice	1,680
Travel Expenses	6,720
Employee Training	2,800
Tuition	2,800
Memberships / Subscriptions	16,800
Conference / Seminar	6,662
Archiving Expenses	560
<b>Total Contractual Services Expense</b>	<b>127,743</b>

C. Commodities Expenses

Supplies - Office	5,040
Application Software	2,450
Archiving Expenses	560
<b>Total Commodities Expense</b>	<b>8,050</b>

E. Capital Outlay Expenses

Computer Equipment	4,480
<b>Total Capital Outlay Expense</b>	<b>4,480</b>

F. Other Expenditures / Uses Expenses

Public Relations	2,002
Miscellaneous Expenses	4,788
<b>Total Other Expenditures / Uses Expense</b>	<b>6,789</b>

II. PARKS

A. Personnel Expenses

Salaries - Part-Time / Temporary	87,269
Salaries - Overtime	5,600
Superintendent of Parks & Planning	29,395
Parks Services Staff	220,190
Administrative Assistant	42,336
Health/Life Insurance Premiums	87,585
Uniforms	3,144
Employee Benefit Program	2,240
<b>Total Personnel Expense</b>	<b>477,759</b>

B. Contractual Services Expenses

Building Repairs	3,360
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Park District of Franklin Park Budget and Appropriations Ordinance for May 1, 2019 through April 30, 2020

Equipment Repairs	10,472
HVAC Repairs	672
Vehicle (Fleet) Maintenance	15,831
Parks Improvement Repairs	6,160
Park Lighting Repairs	6,272
Horticulture Services	11,359
Vandalism Repairs	1,680
Maintenance Agreement/Contract	1,456
Telephone Service	7,280
Travel Expenses	3,920
Employee Training	5,012
Tuition Reimbursement	3,808
Memberships / Subscriptions	1,232
Conference / Seminar	986
Utilities - Electric	3,920
Utilities - Gas	6,720
Utilities - Water	1,400
Garbage Disposal	12,432
Equipment Rental	1,680
<b>Total Contractual Services Expense</b>	<b>105,652</b>

C. Commodities Expenses

Supplies - Building	1,148
Supplies - Janitorial	3,125
Supplies - Athletic Field	7,971
Supplies - Parks Maintenance	11,424
Supplies - Safety	3,772
Supplies - Playground Safety Surface	10,136
Supplies - Special Events	560
Parts-Equipment	6,793
Parts - Automotive	1,120
Parts - Playground Equipment	9,968
Supplies - Office	840
Supplies - Computer	3,360
Tools	4,256
Automotive Fuel & Oil	15,120
Horticultural	9,464
Flowers	2,352
Fertilizer	560
<b>Total Commodities Expenses</b>	<b>91,969</b>

III. CENTRE AT NORTH PARK

A. Personnel Expenses

Superintendent of Finance & Technology	16,932
Director of Parks & Recreation	23,057
Human Resource Manager	12,101
Marketing Coordinator	7,277
Centre Manager	70,560
Centre Staff - Building General	11,200
Registrars	31,767
Fitness	3,531
Big Band Dance	3,584
Bar Staff	5,490
Wait Staff	8,960
Health/Life Insurance Premiums	12,440
Uniforms	224
Employee Benefit Program	1,085
<b>Total Personnel Expense</b>	<b>208,208</b>

B. Contractual Services Expenses

Building Repairs	11,200
Maintenance Service - Equipment	3,360
Equipment Repairs	896
Carpet Cleaning	1,792
Maintenance Agreement/Contract	5,008
Postage	336
Telephone Service	6,936
Printing & Brochures	1,616
Preprint Design & Production	1,124
Travel Expense	336
Employee Training	336
Memberships / Subscriptions	1,045
Conference / Seminar	112
Utilities - Electric	34,176
Utilities - Gas	5,556
Utilities - Water	7,283
Garbage Disposal	2,184
Bank Charges	2,711
Operating Licenses	2,800
<b>Total Contractual Services Expense</b>	<b>88,807</b>

C. Commodities Expenses

Supplies - Building	2,800
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Supplies - Office	336
Supplies - Safety	336
Supplies - Computer	336
Supplies - Program	56
Supplies - Banquet Table Linen	5,040
Supplies - Banquet Catering	44,800
Supplies - Banquet Beverages	8,960
Food Resale - Concessions	336
<b>Total Commodities Expense</b>	<b>63,000</b>

D. Other Expenditures / Uses Expenses

Sales Tax	13,830
Public Relations	224
<b>Total Other Expenditures / Uses Expense</b>	<b>14,054</b>

**CORPORATE FUND TOTAL 1,635,685**

**RECREATION FUND**

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	16,932
Director of Parks & Recreation	23,519
Human Resource Manager	12,343
Part-Time Staff & Interns	9,677
Marketing Coordinator	7,496
Registrars	21,280
Special Events Staff	840
Health/Life Insurance Premiums	40,690
Auto Allowance	336
Employee Benefit Program	1,680
Staff Uniforms	2,016
<b>Total Personnel Expense</b>	<b>136,809</b>

B. Contractual Services Expenses

Building Repairs	18,480
Maintenance Service Agreements	8,400
Horticulture Services	560
Maintenance Agreement/Contract	5,992
Programs	28,280
Postage	8,400
Telephone Service	8,064
Printing & Brochures	28,000
Preprint Design & Production	8,176

Marketing and Website Consulting	1,680
Employee Training	3,360
Tuition Reimbursement	2,240
Memberships / Subscriptions	3,920
Conference and Travel	4,704
Garbage Disposal	1,960
Utilities - Electric	36,417
Utilities - Gas	11,872
Utilities - Water	35,904
Bank Charges	8,400
<b>Total Contractual Services Expense</b>	<b>224,809</b>

C. Commodities Expenses

Supplies - Building	6,160
Supplies - Janitorial	8,400
Supplies - Safety	7,280
Supplies - Office	3,360
Automotive Fuel	1,120
Supplies - Special Event	5,152
<b>Total Commodities Expense</b>	<b>31,472</b>

D. Capital Outlay Expenses

Equipment - Computer	3,360
<b>Total Capital Outlay Expense</b>	<b>3,360</b>

E. Other Expenditures / Uses Expenses

Public Relations	7,840
<b>Total Other Expenditures / Uses Expense</b>	<b>7,840</b>

II. RECREATION PROGRAMMING

A. Personnel Expenses

Superintendent of Recreation	51,158
Facility & Program Manager	44,688
Program Manager	42,336
Community Center Staff	84,672
Instructor Staff	96,256
Athletics Staff	45,412
Special Events Staff	4,724
Day Camp Staff	115,258
Teen Program Staff	13,032
Seniors Staff	0

**Total Personnel Expense 497,536**

B. Contractual Services Expenses

Programs 66,359

**Total Contractual Services Expense 66,359**

C. Commodities Expenses

Supplies - Program / Events 44,930

**Total Commodities Expense 44,930**

III. SWIMMING POOL

A. Personnel Expenses

Managers 19,871

Program Staff Instructors 11,110

Swim Team 10,819

Front Desk Cashier 7,075

Concession 6,531

Pool Attendants 20,464

Lifeguards 71,669

Maintenance 3,419

Pool Rental Labor 4,913

Uniforms 3,508

Employee Benefit Program 812

**Total Personnel Expense 160,191**

B. Contractual Services Expenses

Building Repairs 10,080

Equipment Repairs 3,360

Telephone Service 3,360

Utilities - Electric 11,200

Utilities - Gas 10,080

Utilities - Water 20,160

Utilities - Garbage Disposal 952

Bank Fees 1,568

**Total Contractual Services Expense 60,760**

C. Commodities Expenses

Supplies - Maintenance 5,096

Supplies - Office 616

Supplies - Operating 3,920

Supplies - Pool Chemicals 23,520

Supplies - Programs 6,745

Supplies - Concession Resale	17,795
<b>Total Commodities Expenses</b>	<b>57,691</b>
D. Other Expenditures / Uses Expenses	
Public Relations	2,240
Sales Tax Vending	3,360
<b>Total Other Expenditures / Uses Expense</b>	<b>5,600</b>
IV. ICE ARENA	
A. Personnel Expenses	
Salaries - Part-time / Temporary	2,800
Salaries - Overtime	3,360
Superintendent of Finance & Technology	16,932
Director of Parks & Recreation	23,057
Human Resources Manager	12,101
Marketing Coordinator	6,975
Manager	74,533
Assistant Manager	72,676
Skating School Director	62,395
Arena Services Supervisor	39,396
Program/Marketing Manager	56,942
Supervisor I	56,978
Supervisor II	53,364
Night Supervisor Part-Time	22,400
Assistant Supervisor/Maintenance	16,800
Maintenance Part-Time	35,840
Cashier Part-Time	33,600
Concessions	16,800
Ice Guards	11,200
Precision Coaches	13,440
Instructors/Lessons	44,800
Skate Camp	13,440
Adult Hockey League Labor	3,920
Ice Show Labor	10,080
Freestyle Attendants	2,240
Adult Hockey League - Referees	28,000
Panther Paws	9,520
Youth House League - Labor	11,760
Youth Hockey Camp/Clinic	20,720
Youth House League - Referees	12,880
Youth Hockey Tournament	1,120
Figure Skating Competition	560



Hockey Program Coordinator (Part-Time)	2,240
Skating Club Coordinator	1,680
Special Event Staff	0
Health / Life Insurance Premiums	102,059
Uniforms	2,446
Automobile Allowance	560
Employee Benefit Program	1,680
<b>Total Personnel Expense</b>	<b>901,294</b>

B. Contractual Services Expenses

Building Repairs	2,800
Maintenance Service - Equipment	5,600
Equipment Repairs	560
HVAC Equipment Repairs	2,240
Zamboni Repairs	2,240
Knife Sharpening	2,016
Carpet Cleaning	168
Maintenance Service - Contracts	23,727
Skilled Labor	1,120
Program Fees	21,280
Postage	2,800
Telephone Service	8,960
Printing & Brochures	9,520
Preprint Design & Production	2,800
Publications & Legal Notice	112
Travel Expense	2,800
Employee Training	1,120
Tuition Reimbursement	1,120
Memberships / Subscriptions	2,240
Conference / Seminar	1,680
Utilities - Electric	100,800
Utilities - Gas	25,760
Utilities - Water	29,120
Garbage Disposal	2,016
Bank Charges	16,800
<b>Total Contractual Services Expense</b>	<b>269,399</b>

C. Commodities Expenses

Supplies - Building	5,040
Supplies - Heating	1,120
Supplies - Rink Proper	3,360
Supplies - Wood Stove	840

Supplies - Safety	1,120
Materials - Vandalism Replacement	448
Supplies - Maintenance	5,040
Parts - Electrical	560
Parts - Equipment	1,120
Parts - Compressors	2,800
Parts - Zamboni	3,360
Supplies - Office	2,240
Supplies - Computer	3,360
Supplies - Operating	1,120
Rental Skates	6,160
Tools	560
Supplies - Program / Events	129,640
Supplies - Concession (Resale)	16,800
Supplies - Vending	16,800
<b>Total Commodities Expenses</b>	<b>201,488</b>

D. Other Expenditures / Uses Expenses

Public Relations	2,800
Miscellaneous Expense	560
Sales Tax - Vending	5,600
<b>Total Other Expenditures / Uses Expense</b>	<b>8,960</b>

**TOTAL RECREATION FUND 2,678,499**

**CAPITAL PROJECTS FUND**

Parks Department	86,000
Community Center - Recreation	305,751
Pool on Pacific	9,400
Ice Arena	266,969
North Park	45,000
Park Site Renovations	745,370
Facility Renovations	178,756
<b>Total Capital Outlay</b>	<b>1,637,246</b>
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>1,637,246</b>

**BOND AND INTEREST FUND**

Debt Payment Expenses	
Principal and Interest due on Bond Issues	1,085,333
<b>TOTAL BOND AND INTEREST FUND</b>	<b>1,085,333</b>

**ILLINOIS MUNICIPAL RETIREMENT FUND**

Contributions to Illinois Municipal Retirement Fund	125,548
<b>TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>125,548</b>

**FICA/SOCIAL SECURITY FUND**

Contributions–Federal Insurance Contributions Act	185,010
<b>TOTAL FICA/SOCIAL SECURITY FUND</b>	<b>185,010</b>

**LIABILITY INSURANCE FUND**

A. Personnel Expenses	
Safety Administration Personnel Expenses	89,516
Worker's Compensation	40,181
Health Insurance	24,204
Unemployment Insurance	28,000
Safety Equipment & Supplies	10,416
<b>Total Personnel Expenses</b>	<b>192,317</b>

B. Contractual Services Expenses	
Service & Maintenance Contracts	17,920
Employee Background Checks	1,680
Public Liability Insurance Premiums	24,961
Pollution Liability	1,076
Property Insurance Premiums	35,839
Employee Safety Training	17,920
<b>Total Contractual Services Expense</b>	<b>99,395</b>

<b>TOTAL LIABILITY INSURANCE FUND</b>	<b>291,712</b>
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**AUDIT FUND**

Audit Expenses	27,092
<b>TOTAL AUDIT FUND</b>	<b>27,092</b>

**RECREATION FOR THE HANDICAPPED FUND**

A. Contractual Services Expenses	
Contribution to WSSRA under joint agreement as permitted by applicable provisions of the Illinois Park District Code.	205,616
ADA Capital Improvements Park Renovation	50,400
<b>Total Contractual Services</b>	<b>256,016</b>

<b>TOTAL RECREATION FOR THE HANDICAPPED FUND</b>	<b>256,016</b>
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**SUMMARY OF FUNDS BUDGETED AND APPROPRIATED**

Corporate Fund	1,635,685
Recreation Fund	2,678,499
Capital Projects Fund	1,637,246
Bond and Interest Fund	1,085,333
Illinois Municipal Retirement Fund	125,548
FICA/Social Security Fund	185,010
Liability Insurance Premium Fund	291,712
Audit Fund	27,092
Recreation for the Handicapped Fund	256,016
<b>TOTAL BUDGETED AND APPROPRIATED FUNDS</b>	<b>7,922,141</b>

Each of the said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the PARK DISTRICT OF FRANKLIN PARK to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May, 2019, and ending the 30th day of April, 2020, for the respective purposes set forth.

Section 2: All unexpended balances of the appropriation for the fiscal year ending the 30th day of April, 2019, and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: Pursuant to law the following determinations have been and are hereby made a part thereof:

Cash on hand and short term investments at the beginning of the fiscal year (except proceeds of Bond Issues):	\$	4,101,369
Estimate of cash expected to be received during the fiscal year from all sources (except proceeds of Bond Issues):	\$	6,075,122
Estimate of expenditures contemplated for the fiscal year (except proceeds of Bond Issues):	\$	5,715,250
Estimated cash and short term investments expected to be on hand at the end of the fiscal year (except proceeds of Bond Issues):	\$	4,461,241

Section 4: All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed. If any item or portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this ordinance.

Section 5: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of this Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED This 27th day of August 2019.

APPROVED This 27th day of August 2019.

RECORDED VOTE:

Ayes:

Nays:

Absent:

ATTEST:

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Secretary  
Park District of Franklin Park  
Franklin Park, Illinois

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President  
Park District of Franklin Park  
Franklin Park, Illinois

STATE OF ILLINOIS

COUNTY of COOK

I, Mark K. White, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Park District of Franklin Park and of the Board of Commissioners of the Park District of Franklin Park; and that I have access to and am custodian of the official minutes of the meetings of the Board of Commissioners of the Park District of Franklin Park.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

**ORDINANCE NO. 19-20-2/O**

**PARK DISTRICT OF FRANKLIN PARK**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, 2019, AND ENDING ON THE 30TH DAY OF APRIL, 2020**

that the foregoing was passed by the Board of Commissioners of said Park District of Franklin Park on the 27th day of August, 2019 was on the same day approved by the Secretary of the Park District of Franklin Park; that it was filed and recorded in the office of the Secretary of the Park District of Franklin Park on which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the PARK DISTRICT OF FRANKLIN PARK this 27th day of August, 2019.

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SECRETARY

Park District of Franklin Park  
Cook County, Illinois

(SEAL)

PARK DISTRICT OF FRANKLIN PARK  
COOK COUNTY, ILLINOIS

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**CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUES BY SOURCE  
ANTICIPATED TO BE RECEIVED DURING FISCAL YEAR 2019/2020 PURSUANT TO SECTION 162 OF  
THE REVENUE ACT OF 1939**

The undersigned, Joseph E. Zinga, the Treasurer and Chief Fiscal Officer of the Park District of Franklin Park, does hereby certify the estimate of revenues by source anticipated to be received by the Park District of Franklin Park, Cook County, Illinois, in the fiscal year 2019/2020, as follows:

General Real Estate Tax Revenues	3,253,238
Personal Property Replacement Tax Revenues	327,682
Interest Earnings Revenues	4,438
Rental Revenues	729,190
Program User Fees Revenues	1,640,174
Concession/Retail Sales Revenues	110,000
Miscellaneous Revenue	10,400
<b>TOTAL REVENUES</b>	<b>6,075,122</b>

The above is certified this 27th day of August, 2019.

\_\_\_\_\_  
Treasurer and Chief Fiscal Officer

The above certification was filed with the County Clerk of Cook County, Illinois, on this \_\_\_\_ day of \_\_\_\_\_, 2019.

DAVID T. ORR, County  
Clerk of Cook County

By: \_\_\_\_\_